CROQUET
SOUTH AUSTRALIA

Minutes for South Australian Croquet Association

Board Meeting Held on 17th of September 10am

1. ***Welcome.***
2. ***Present.***
   Tracey Sincock, Sally Harper, Jim Carter, Paul Ensor, Kevin Le Poidevin
3. ***Apologies.***
   Kim Millhouse, Shirley Howlett, Shirlene Mcbride.

4. ***Mark Band – Progress of feasibility study.***
   Mark Band presented a detailed PowerPoint on the preliminary findings of the 4th Lawn. There were 170 responses to the feasibility study, and feedback was compiled to get a better understanding of member priorities. There were several possible options presented for securing the 4th Lawn. Mark indicated aligning with existing plans for the parkland's community building plan and the Adelaide parklands management strategy would be favourable.
5. ***Facilities manager report.***
   The search for a new greenkeeper to take over the contract for Hutt Road is ongoing and is currently being managed by the facilities manager. The Board agreed to contact local bowling clubs to obtain contacts for potential greenkeeper. The drainage work has been completed, the bill for this work is $8,500, and an invoice is needed to acquit. Coring of some the lawn 4at Hutt Road has commenced. Adelaide City Council will conduct a routine inspection of the Hutt Road facilities and surrounding grounds on 19/09/2025. A water leak in the bottom corner has been identified and is repaired, over $1K. Another irrigation leak has been identified.

6. ***Approval of minutes from previous meeting.***
   Motion: The minutes from the previous board meeting held on the 18th of August be accepted. Moved Paul. Seconded Kevin. Passed.

7. ***Business ongoing.***

   Banking access. *The treasurer moves a motion that the following people will be authorised to act as signatories of the following bank accounts.*
   The accounts at Bank SA will have Kevin LePoidevin, Tracey Sincock and
   Jessica Pulford with 2 of the 3 to authorise transactions. Signatories Graeme Thomas and Lorraine Smith will be removed. The Bendigo Bank Debit card will have Kevin LePoidevin, Tracey Sincock, Jessica Pulford and Ansi Baumanis as signatories with Jessica and Ansi being cardholders, and remove Patricia Fazackerley, Lorraine Smith and Graeme Thomas. Moved Sally. Seconded Paul. Passed.
8. ***Reports.***
   President Report.
   The president's report was tabled. The admin grant from Sport, Recreation, and Racing has been secured. Jess will resend the recent AGM minutes to Kevin. Sue Glidden is retiring, and Kevin has been involved in the interview process to fill her position. Motion: The presidents report be accepted. Moved Tracey. Seconded Sally. Passed.
   Treasurer Report.

The treasurer's report was tabled. The budget currently shows a loss for the past two months; however, this is due to the timing of income, which is primarily received from member registrations. Tracey to follow up on the recovery of funds paid for the state team accommodation from state team players. The invoice for the *feasibility study will be paid soon. Tracy to finalise amounts of the ongoing water bills with the council. The Board agrees that the locations of the water metres need to be recorded for future usage needs, alongside general succession planning for the association. Kevin will ask Ansi Baumanis if he is able to document the meter locations. Motion: The treasurers report be accepted. Moved Paul. Seconded Sally. Passed.*

AC Director Report.
AC director was absent, the report was noted by the Board.
GC Coordinator Report.
A written report was not received.
Sports Development Report.
The Sports Development Report was tabled. The Sports Development Officer and Admin Officer will develop a draft survey to address engagement and inclusion of croquet clubs across the state, with a particular focus on country clubs. Terminator mallets sponsorship contract has not been received, Sally to follow up. Logos of the South Australian Croquet Associations sponsors will be mounted above the entry doorway at the Hutt Road facilities. The Admin Officer will obtain logos from Sally and facilitate this.

9. ***General Business.***
   - ***AGM Follow Up****. The issue raised at the AGM regarding casual country players not receiving the same level of promotion and support as competitive players was acknowledged and discussed by the Board. The Board greatly values the contribution and participation of casual country players, and this matter will be carried over for detailed discussion at the next Board meeting.*

   - ***Branding of South Australian Croquet Association****. The Board agrees that the branding of the South Australian Croquet Association should be reviewed and refreshed. Motion: A subcommittee will be formed to facilitate the review, development, and implementation of updated branding for the South Australian Croquet Association. Moved Sally. Seconded Paul. The current website requires significant ongoing work from Peter Martyniuk to maintain, and the Board acknowledges his continued efforts. To provide support, the Board will pursue an expression of interest to be advertised in Hoop Points, with Peter to provide a short description outlining the requirements of the role to assist with managing the website. Sally will contact Jill Millhouse to include sponsors logos in each Hoop Points issue. The marketing plan was received positively by the Board, and a meeting will be held with the clubs that have expressed interest in marketing development. The Sports Development Officer noted that the South Australian Croquet Association's Facebook page is currently underutilised. Sally and Jess to look into re-developing the Facebook page to better suit the needs of the croquet community in South Australia. Kevin to follow up google groups responsible use policy with Peter Martyniuk.*

   - ***Country Player Engagement (Country Carnival).*** *The Board agreed to explore opportunities to revitalise the Country Carnival, which increase the support of country clubs, this is to be further discussed at the next board meeting.*
   - ***Public Officer.*** *Ansi Baumanis has volunteered for the position of Public Officer. The Board recognises that Ansi currently fulfils many positions, and does not wish to overload him. David Sincock has also volunteered. Motion: David Sincock to be appointed as Public Officer for the South Australian Croquet Association. Moved Sally. Seconded Paul. Passed.*

   - ***Member Information Protection Officer (MPIO).*** *Paul Ensor is happy to be appointed as Member Information Protection Officer. Motion: Paul Ensor to be appointed as Member Information Protection Officer. Moved Sally. Seconded Tracey. Passed.*

10. ***Communications in/out.*** *No communications.*

11. ***Any other Business.*** *No other business.*

12. ***Meeting closed.*** *The next board meeting is scheduled for 29th of October at 1pm. Meeting closed at 12:05pm.*

President's Report September 2025

The Admin. Smarty Grant from Sports Recreation and Racing is secured for this year.
The drainage is complete, we just need the invoice to acquit.
Ansi has volunteered to be the Public Officer. We need to state that in the Minutes, provide a copy in completing the forms as part of the process.
Banking signatories: We neeed stated in the minutes who is off as signatories and who in in. A copy is required be Bank SA.
After Mark Band's update of progress regarding the 4th court, we can provide an update to members.
We need to supply Sport and Rec. With a copy of the AGM showing current members in satisfying requirement of 40 percent female membership.
Adelaide City Council will inspect our facilities on September 16 at 11am to make sure we are fulfilling all requirements as tenants.

Treasurer's Report September 2025

Bank Account Balances as at 31st August 2025:

Trading Account	*- $24,779.09*
Savings Account	*- $88,274.72*
Term Deposit (4th Lawn)	*- $60,000.00*

The report is for 2 months (July – August) as we didn't see the July reports last month.

For those of you new to the board, we receive the majority of our income when we invoice the clubs for the yearly fees (previously in October). This year we are invoicing the October to December quarter separately, then in January we will be invoicing the full calendar year, which will then be the usual practice.

Getting most of the income later in our financial year, the profit and loss will be showing losses in the individual months in the lead up to the main registration periods.

We have received the first bill for the Fourth Lawn feasibility study so we will be paying that soon.

Tracey Sincock

Sports Development Report September 2025

While I was away a meeting was held with 6 city clubs chaired by Kay Cavey, Woodville CC.

Issues raised where:

1. *Start planning a social croquet event for early next year and World croquet day*
2. *CSA to develop promotional material for clubs to use*
3. *Clarify branding for CSA*
4. *Develop a programme with printed material for clubs when running come & Try sessions*
5. *CSA to approach local councils/Instigate radio advertising to promote the sport.*
6. *Set up a buddy system where the bigger clubs offer their members to help the smaller clubs in running events.*

I requested the development of a marketing plan from Kelly Hody see attached for approval by the board.

I'm progressing with developing a spring/early summer promotion using Senior's card.

I continue with my search for sponsors. Robert Brown and Manoli Flouris are still interested., I think, as equipment makers. I will approach Metro locks and have been approached by Bare funeral directors as well.

Sally Harper

Sept 25