

MINUTES OF THE SOUTH AUSTRALIAN CROQUET ASSOCIATION INC.

BOARD MEETING

Monday 4th December AT 10.45am at Hutt Rd

1.		Welcome - Meeting opened at 2.00pm
2.		Present Graeme Thomas Eileen Ferguson Kevin Le Poidevin Minute Secretary Trish Fazackerley .
3.		Apologies Lorraine Smith, Ansi Baumanis
4.	4.1	Confirmation of Minutes Minutes from 30 th October 2023 confirmed
	4.2	Business Arising from Minutes 4.2.1 Strategic Plan Report – A meeting to be planned for late March. 4.2.4 Grants – Looking at Grants to start training school children. 4.2.5 Technology Management Access –ongoing. 4.2.6 Facility Development– Insurance certificates to be supplied to the council. David Chapman has agreed to help with a proposal for the fourth lawn project.
5.		Health and Safety 5.1 Incident reports – nil 5.2 Hutt Rd Maintenance and Security – a brick to be recemented on the far side of the lawns. Council has received a quote of for the drainage issues, so this will take some negotiation and discussion and time to fix.
6.		Reports 6.1 President’s Report – verbal report covered in Business Arising. 6.3 Treasurer’s Report – tabled and will be attached to the Minutes. 6.4 AC Director Report – tabled and will be attached to the Minutes. All reports accepted by the Board.
7.		General Business 7.1 SACA would like to see more "learning" competition play such as GC 24+ at Hutt Rd because of revenue and to encourage new players to participate in a non-threatening competition.

		7.2 Vacant Positions still declared as open, Vice President, Registrations Officer, Member Protection Information Officer.
8.		Correspondence in/out Sponsorship documents – Sally Harper Sally Harper to be invited to the January Board meeting to discuss her sponsorship submission.
9.		Any Other Business
		MEETING CLOSED at 12:10 NEXT MEETING – Friday 19 January 2024 , 10.00am Hutt Rd

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Graeme Thomas

President

Balance Sheet

As of November 2023

ABN: 62 267 815 857

Email: finance@sacroquet.com.au

Assets		
Current Assets		
Bank Accounts		
BSA Trading Account	\$60,509.74	
BSA Savings Account	\$178,936.96	
BSA Term Deposit Lawns	\$40,000.00	
Zeller	\$622.72	
Petty Cash/Cash On Hand	\$260.00	
Total Bank Accounts		\$280,329.42
Clearing Accounts		
Electronic Clearing Account	\$1,387.12	
Total Clearing Accounts		\$1,387.12
Other Current Assets		
Trade Debtors	\$5,834.00	
Inventory	\$707.64	
Total Other Current Assets		\$6,541.64
Total Current Assets		\$288,258.18
Total Assets		\$288,258.18
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$11,386.83	
GST Paid	-\$2,867.57	
Total GST Liabilities		\$8,519.26
Payroll Liabilities		
PAYG Withholding Payable	\$202.00	
Other Payroll Liabilities	\$41.23	
Total Payroll Liabilities		\$243.23
Other Current Liabilities		
Customer Deposits	\$50.00	
GC State Team Funds	\$80.00	
AC State Team Funds	\$600.00	
Total Other Current Liabilities		\$730.00
Total Current Liabilities		\$9,492.49
Total Liabilities		\$9,492.49
Net Assets		\$278,765.69
Equity		
Retained Earnings		\$176,385.54
Current Year Surplus/Deficit		\$102,380.15
Total Equity		\$278,765.69

This report includes Year-End Adjustments.

Profit & Loss [With Last Year]

July 2023 To December 2023

ABN: 62 267 815 857

Email: finance@sacroquet.com.au

	This Year	Last Year
Income		
Pennant and Tournament Income	\$12,425.03	\$13,876.57
Club Affiliation, Player Registration & Insurance	\$93,493.65	\$88,162.46
Equipment, Refereeing and Coaching Income	\$204.55	\$454.54
CSA Activities	\$3,004.94	\$15,821.59
Grants, Sponsorship & Fundraising Income	\$20,500.00	\$20,000.00
State Team Income	\$0.00	\$764.09
Total Income	\$129,628.17	\$139,079.25
Cost Of Sales		
Pennant and Tournament COS	\$641.45	\$2,773.62
Club Affiliation, Player Registration & Insurance	-\$15,485.00	\$4,948.05
Equipment Refereeing & Coaching COS	\$476.00	\$1,866.81
CSA Activities COS	\$175.48	\$1,492.96
State Team COS	\$7,770.42	\$12,346.48
Sports Development COS	\$952.73	\$1,334.65
Lawn and Surrounds COS	\$13,177.16	\$15,953.82
Total Cost Of Sales	\$7,708.24	\$40,716.39
Gross Profit	\$121,919.93	\$98,362.86
Expenses		
Accounting	\$1,062.75	\$1,106.36
Club House Expenses	\$4,386.99	\$8,141.11
Legal Fees	\$0.00	\$113.00
Communications & IT	\$1,337.89	\$1,586.18
General Repairs & Maintenance	\$1,411.74	\$1,774.91
Payroll Expenses	\$10,511.24	\$11,773.91
Insurance Expenses	\$1,046.53	\$1,641.52
Total Expenses	\$19,757.14	\$26,136.99
Operating Profit	\$102,162.79	\$72,225.87
Other Income		
Interest Income	\$396.80	\$348.09
Other Income	\$90.91	\$1.00
Overpayments	\$15.00	\$41.26
Appeal Fees	-\$181.82	\$0.00
Total Other Income	\$320.89	\$390.35
Other Expenses		
Other Bank Expenses	\$12.62	\$20.01
Total Other Expenses	\$12.62	\$20.01
Net Profit/(Loss)	\$102,471.06	\$72,596.21

This report includes Year-End Adjustments.

Profit & Loss [With Last Year]

November 2023

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	This Year	Last Year
Income		
Pennant and Tournament Income		
AC Pennant and Tournament Income		
AC Tournaments Reg Fee Income	\$509.08	\$327.24
Total AC Pennant and Tournament Income	\$509.08	\$327.24
GC Pennants and Tournament Income		
GC Tournaments Reg Fee Income	\$231.81	\$0.00
Total GC Pennants and Tournament Income	\$231.81	\$0.00
GB Pennant and Tournament Income		
GB Tournaments Reg Fee Income	\$640.91	\$804.55
Total GB Pennant and Tournament Income	\$640.91	\$804.55
Total Pennant and Tournament Income	\$1,381.80	\$1,131.79
Club Affiliation, Player Registration & Insurance		
Affiliation Income		
Affiliation Fees City Income	\$60.00	\$0.00
Affiliation fees Country Income	\$60.00	\$60.00
Total Affiliation Income	\$120.00	\$60.00
Player Registration Income		
Player Registration Fees City Income	\$434.54	\$74.53
Player Registration Fees Country Income	\$1,280.00	\$1,240.91
Total Player Registration Income	\$1,714.54	\$1,315.44
Club Public Liability Insurance income		
Club P/L Insurance Income	\$239.99	\$288.65
ACA Registration fees	\$960.01	\$1,185.91
Total Club Public Liability Insurance income	\$1,200.00	\$1,474.56
Total Club Affiliation, Player Registration & Insurance	\$3,034.54	\$2,850.00
CSA Activities		
Club House & Lawn Hire Income		
Lawn Hire Income	\$0.00	\$2,920.00
Party Hire income	\$836.37	\$0.00
Total Club House & Lawn Hire Income	\$836.37	\$2,920.00
Bar, Food and Drink Income		
Bar Sales Income	\$1,056.90	\$130.91
Food & Drink Sales Income	\$188.63	\$104.91
Total Bar, Food and Drink Income	\$1,245.53	\$235.82
Total CSA Activities	\$2,081.90	\$3,155.82
State Team Income		
State Team General Income		
State Team Donation Income	\$0.00	\$415.00
Total State Team General Income	\$0.00	\$415.00
Total State Team Income	\$0.00	\$415.00
Total Income	\$6,498.24	\$7,552.61
Cost Of Sales		
Pennant and Tournament COS		
AC Pennant and Tournament COS		
AC Weekend Pennants Trophies COS	\$0.00	\$130.91
AC Other Pennants Trophies COS	\$216.00	\$130.91
AC Tournaments Trophies COS	\$0.00	\$672.45

This report includes Year-End Adjustments.

Profit & Loss [With Last Year]

November 2023

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	This Year	Last Year
Total AC Pennant and Tournament COS	\$216.00	\$934.27
GC Pennant and Tournament COS		
GC Weekend Pennants trophies COS	\$98.18	\$98.18
GC Other Pennants Trophies COS	\$261.82	\$261.82
GC Tournaments Trophies COS	\$65.45	\$155.55
Total GC Pennant and Tournament COS	\$425.45	\$515.55
GB Pennant and Tournament COS		
GB Tournaments Trophies COS	\$0.00	\$65.50
GB Tournaments Court Hire COS	\$0.00	\$200.00
Total GB Pennant and Tournament COS	\$0.00	\$265.50
Total Pennant and Tournament COS	\$641.45	\$1,715.32
Club Affiliation, Player Registration & Insurance		
Player Registration COS		
Player Registration Cards COS	\$0.00	\$265.00
Total Player Registration COS	\$0.00	\$265.00
Total Club Affiliation, Player Registration & Insurance	\$0.00	\$265.00
Equipment Refereeing & Coaching COS		
AC Coaching Cost of Sales		
AC Coaching Accommodation COS	\$0.00	\$39.00
Total AC Coaching Cost of Sales	\$0.00	\$39.00
GC Coaching Cost of Sales		
GC Coaching Travel COS	\$0.00	\$188.00
Total GC Coaching Cost of Sales	\$0.00	\$188.00
Total Equipment Refereeing & Coaching COS	\$0.00	\$227.00
CSA Activities COS		
Bar Expenses COS		
Bar Purchases COS	\$254.65	\$183.01
Total Bar Expenses COS	\$254.65	\$183.01
Food and Drink Expenses COS		
Food and Drink Purchases COS	\$11.34	\$0.00
Total Food and Drink Expenses COS	\$11.34	\$0.00
Total CSA Activities COS	\$265.99	\$183.01
State Team COS		
State Team AC		
State Team AC Coaching COS	\$0.00	\$159.09
Total State Team AC	\$0.00	\$159.09
State Team GC		
State Team GC Coaching COS	\$0.00	\$159.09
Total State Team GC	\$0.00	\$159.09
Total State Team COS	\$0.00	\$318.18
Sports Development COS		
Sports Development Volunteer Support COS		
Volunteer Functions	\$0.00	\$260.57
Total Sports Development Volunteer Support COS	\$0.00	\$260.57
Total Sports Development COS	\$0.00	\$260.57
Lawn and Surrounds COS		
Lawn Care Contract COS	\$2,166.36	\$1,969.09
Lawn Care Non Contract COS	\$450.00	\$0.00

This report includes Year-End Adjustments.

Profit & Loss [With Last Year]

November 2023

ABN: 62 267 815 857

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	This Year	Last Year
Lawn Irrigation Repairs	\$290.00	\$0.00
Total Lawn and Surrounds COS	\$2,906.36	\$1,969.09
Total Cost Of Sales	\$3,813.80	\$4,938.17
Gross Profit	\$2,684.44	\$2,614.44
Expenses		
Accounting		
MYOB Fees	\$136.55	\$128.18
Total Accounting	\$136.55	\$128.18
Club House Expenses		
Cleaning Expenses	\$244.00	\$180.00
Kitchen & Other Consumables	\$9.23	\$4.00
Office Equipment	\$920.00	\$0.00
Printing	\$0.00	-\$265.00
Total Club House Expenses	\$1,173.23	-\$81.00
Communications & IT		
Internet and Phone	\$100.00	\$110.00
Total Communications & IT	\$100.00	\$110.00
General Repairs & Maintenance	\$420.91	\$45.41
Payroll Expenses		
Wages & Salaries Expenses	\$2,281.52	\$2,613.64
Other Payroll Expenses	\$250.96	\$274.44
Total Payroll Expenses	\$2,532.48	\$2,888.08
Insurance Expenses		
Business Insurance	\$1,046.53	\$0.00
Hutt Rd Insurance	\$0.00	\$1,040.92
Total Insurance Expenses	\$1,046.53	\$1,040.92
Total Expenses	\$5,409.70	\$4,131.59
Operating Profit	-\$2,725.26	-\$1,517.15
Other Income		
Interest Income		
BSA Accounts Interest		
Bank Interest BSA Savings A/c	\$0.00	\$65.84
Total BSA Accounts Interest	\$0.00	\$65.84
PCCU Accounts Interest		
Bank Interest PCCU Online A/C	\$0.00	\$8.11
Total PCCU Accounts Interest	\$0.00	\$8.11
Total Interest Income	\$0.00	\$73.95
Other Income	-\$147.27	\$0.00
Overpayments	\$15.00	\$0.00
Total Other Income	-\$132.27	\$73.95
Other Expenses		
Other Bank Expenses		
PCCU Accounts Expenses		
Zeller fees	\$9.74	\$0.00
Total Other Bank Expenses	\$9.74	\$0.00

This report includes Year-End Adjustments.

Profit & Loss [With Last Year]

November 2023

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	This Year	Last Year
Total Other Expenses	\$9.74	\$0.00
Net Profit/(Loss)	-\$2,867.27	-\$1,443.20

This report includes Year-End Adjustments.

Profit & Loss [With Last Year]

October 2023

ABN: 62 267 815 857

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	This Year	Last Year
Income		
Pennant and Tournament Income	\$1,204.51	\$2,365.47
Club Affiliation, Player Registration & Insurance	\$34,349.09	\$59,797.27
CSA Activities	\$294.95	\$223.69
Grants, Sponsorship & Fundraising Income	\$20,500.00	\$0.00
Total Income	\$56,348.55	\$62,386.43
Cost Of Sales		
Equipment Refereeing & Coaching COS	\$345.45	\$0.00
CSA Activities COS	-\$330.37	\$114.32
State Team COS	-\$177.27	\$272.73
Sports Development COS	\$952.73	\$0.00
Lawn and Surrounds COS	\$3,666.36	\$3,571.96
Total Cost Of Sales	\$4,456.90	\$3,959.01
Gross Profit	\$51,891.65	\$58,427.42
Expenses		
Accounting	\$136.55	\$478.18
Club House Expenses	\$617.02	\$2,699.24
Communications & IT	\$100.00	\$111.82
General Repairs & Maintenance	\$0.00	\$226.00
Payroll Expenses	\$1,859.29	\$2,904.02
Total Expenses	\$2,712.86	\$6,419.26
Operating Profit	\$49,178.79	\$52,008.16
Other Income		
Interest Income	\$0.00	\$66.63
Other Income	-\$80.00	\$0.00
Total Other Income	-\$80.00	\$66.63
Other Expenses		
Other Bank Expenses	\$1.45	\$0.15
Total Other Expenses	\$1.45	\$0.15
Net Profit/(Loss)	\$49,097.34	\$52,074.64

This report includes Year-End Adjustments.

AC Report to Board December 2023

Handicaps: AC handicapper reports that the AC handicaps/indexes are up-to-date on the website based on the information received.

Events: Special efforts have been made to encourage more Div 3 and 4 players to enter events. Recent Open events have been well subscribed. Winding down for end of year and Presentation Day. Entries for 2024 Night doubles and Weekend pennants have now closed.

Selection:

AC team to compete in Tasmania in 2024 has been selected and the SA representative in the Gold/Silver medal has been decided.

Selectors have discussed changes to the Selection Policy, Appeals Policy and Selection committee appointment and duty statement being advanced by GC Selectors. They are reluctant to accept the changes but would like the appointment of AC selectors increased from 1 to 3 years, as a 12 month appointment is not long enough to implement a vision or strategy. They propose that the term be 3 years with no more than 2 consecutive terms.

Coaching:

There is currently no National Coaching Co-ordinator and the recently evolved National Coaching programme is in disarray. To assist players Norwood have recently run several successful coaching days.

General:

The committee wish to record their dismay that the SACA lawns were scarified and heavily watered 2 days before the SACA Open AC Championships.

Re verbal reports addressed to the Board. It is requested that where verbal reports are given that the substance of those reports are recorded in the minutes.

Eileen Ferguson
AC Director.