

MINUTES OF THE SOUTH AUSTRALIAN CROQUET ASSOCIATION INC.

BOARD MEETING

TUESDAY 30th OCTOBER AT 10.00am at Millswood

1.		Welcome - Meeting opened at 2.00pm
2.		Present Graeme Thomas Lorraine Smith Ansi Baumanis Eileen Ferguson Minute Secretary Trish Fazackerley The CEO of ACA attended via zoom to address several queries that the board had.
3.		Apologies Kevin Le Poidevin
4.	4.1	Confirmation of Minutes Minutes from 3 rd October 2023 confirmed by email.
	4.2	Business Arising from Minutes 4.2.1 Strategic Plan Report – A meeting to be held in November to discuss with issues with the Constitution. 4.2.4 Grants 4.2.5 Technology Management Access –ongoing. 4.2.6 Facility – Compliant Fire inspection and test and tag completed. Drainage and car park are ongoing issues. Ansi is receiving separate quotes for a sump and sleepers surrounding the lawns.
5.		Health and Safety 5.1 Incident reports – nil 5.2 Hutt Rd Maintenance and Security – back gate to be repaired, algae on gutters to be cleaned and repainted.
6.		Reports 6.1 President’s Report - tabled. 6.3 Treasurer’s Report – tabled. 6.4 AC Director Report a verbal report was given. Presentation medals were discussed. 6.5 GC Director Report - a verbal report was given. All reports accepted by the Board.

7.		<p>General Business</p> <p>7.1 Peter Crook – U21. The Board accepted the nomination of Peter to represent South Australia in January 2024 at the Nationals. The Board agreed that U21 representatives can receive up to \$800 at the discretion of the board for interstate events.</p> <p>7.2 The Board agreed that all events conducted by Croquet SA will be limited to South Australian registered players only unless stated otherwise (i.e specified as “Open”).</p> <p>7.3 Vacant Positions declared as open, Vice President, Registrations Officer, Member Protection Information Officer.</p> <p>7.4 Presentation Day was discussed and is in hand.</p> <p>7.5 Lawn Maintenance Contract – ongoing.</p> <p>7.6 Life Membership Policy – ongoing.</p>
8.		<p>Correspondence in/out</p> <p>Email from Sally Harper was put to the Board.</p>
9.		<p>Any Other Business</p>
		<p>MEETING CLOSED at 12:10 NEXT MEETING – 4 December 2023, 10.00am Hutt Rd</p>

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Graeme Thomas

President

President's Report – October 2023

1 City of Adelaide

Negotiations continue on a range of issues with CoA -

- (a) Drainage – CoA are preparing a plan to address our drainage issues. This will cost us a fair proportion of the cost.
- (b) Maintenance – we are addressing several issues raised at our annual inspection. The biggest is the moss/mould present on the gutters. We may need a contractor to fix.
- (c) Fourth Lawn – we must address the Parkland Development Plan. Discussions continuing.

2 NDBUG

ACA are in discussions with a provider of a database. The CEO and the new Admin Officer both have experience using the preferred provider (but not finalised yet). I offered SA as a trial site as we will be losing our current membership officer at the end of the year and it might be better to induct Trish into a new system.

3. Re badging and the new logo

The rebadging process is progressing. The ACA CEO is meeting with the contractor and will get the new logo design specs (electronic) out to states. The plan is for there to be no charge for SACA or any club who wish to adopt the new logo – no time limit on this adoption.

There will be several tech specs for the logo primarily based around a vertical version (Text under the logo) and the current horizontal version (as displayed so far). Clubs will be able to add their club name as appropriate.

4. Policies

Updating policies is high on ACS's agenda. I raised the Strategic Plan as important for us in the context discussed earlier that state SPs should be tailored to fit under the national one. The national SP is a priority and will be addressed in November and should be finalised by the new year. The ideal is that ACA produce all policies and states would not need to have individual policies. I also raised the Complaints Policy as another priority policy from our perspective.

6. Attendance at our Board meeting

Kirstie CEO ACA will attend our next Board meeting via zoom given her current workload.

Profit & Loss [With Last Year]

July 2023 To September 2023

ABN: 62 267 815 857

Email: finance@sacroquet.com.au

	This Year	Last Year
Income		
Pennant and Tournament Income	\$9,838.72	\$5,939.76
Club Affiliation, Player Registration & Insurance	\$56,110.02	\$24,649.75
Equipment, Refereeing and Coaching Income	\$204.55	\$436.36
CSA Activities	\$537.18	\$10,646.62
Grants, Sponsorship & Fundraising Income	\$0.00	\$20,000.00
State Team Income	\$0.00	\$349.09
Total Income	\$66,690.47	\$62,021.58
Cost Of Sales		
Club Affiliation, Player Registration & Insurance	-\$15,485.00	\$90.91
Equipment Refereeing & Coaching COS	\$130.55	\$1,551.49
CSA Activities COS	\$239.86	\$442.08
State Team COS	\$7,947.69	\$11,211.57
Sports Development COS	\$0.00	\$254.55
Lawn and Surrounds COS	\$6,604.44	\$8,443.68
Total Cost Of Sales	-\$562.46	\$21,994.28
Gross Profit	\$67,252.93	\$40,027.30
Expenses		
Accounting	\$789.65	\$371.82
Club House Expenses	\$2,416.74	\$4,678.67
Legal Fees	\$0.00	\$113.00
Communications & IT	\$1,137.89	\$814.47
General Repairs & Maintenance	\$990.83	\$1,503.50
Payroll Expenses	\$6,119.47	\$3,907.51
Insurance Expenses	\$0.00	\$600.60
Total Expenses	\$11,454.58	\$11,989.57
Operating Profit	\$55,798.35	\$28,037.73
Other Income		
Interest Income	\$396.80	\$125.79
Other Income	\$318.18	\$1.00
Overpayments	\$0.00	\$25.81
Appeal Fees	-\$181.82	\$0.00
Total Other Income	\$533.16	\$152.60
Other Expenses		
Other Bank Expenses	\$1.43	\$19.86
Total Other Expenses	\$1.43	\$19.86
Net Profit/(Loss)	\$56,330.08	\$28,170.47

This report includes Year-End Adjustments.

Balance Sheet

As of September 2023

ABN: 62 267 815 857

Email: finance@sacroquet.com.au

Assets		
Current Assets		
Bank Accounts		
BSA Trading Account	\$10,539.95	
BSA Savings Account	\$128,936.96	
BSA Term Deposit Lawns	\$40,000.00	
Zeller	\$622.72	
Petty Cash/Cash On Hand	\$260.00	
Total Bank Accounts		\$180,359.63
Clearing Accounts		
Electronic Clearing Account	-\$664.24	
Total Clearing Accounts		-\$664.24
Other Current Assets		
Trade Debtors	\$62,879.00	
Inventory	\$707.64	
Total Other Current Assets		\$63,586.64
Total Current Assets		\$243,282.03
Total Assets		\$243,282.03
Liabilities		
Current Liabilities		
GST Liabilities		
GST Collected	\$5,025.31	
GST Paid	-\$1,635.51	
Total GST Liabilities		\$3,389.80
Payroll Liabilities		
PAYG Withholding Payable	\$100.00	
Other Payroll Liabilities	\$417.61	
Total Payroll Liabilities		\$517.61
Other Current Liabilities		
Trade Creditors	\$6,609.00	
Customer Deposits	\$50.00	
Total Other Current Liabilities		\$6,659.00
Total Current Liabilities		\$10,566.41
Total Liabilities		\$10,566.41
Net Assets		\$232,715.62
Equity		
Retained Earnings		\$176,385.54
Current Year Surplus/Deficit		\$56,330.08
Total Equity		\$232,715.62

This report includes Year-End Adjustments.

Profit & Loss [With Last Year]

September 2023

ABN: 62 267 815 857

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	This Year	Last Year
Income		
Pennant and Tournament Income	\$3,443.48	\$4,530.78
Club Affiliation, Player Registration & Insurance	\$55,790.01	\$24,581.34
Equipment, Refereeing and Coaching Income	\$0.00	\$409.09
CSA Activities	\$161.64	\$3,283.78
Grants, Sponsorship & Fundraising Income	\$0.00	\$20,000.00
State Team Income	\$0.00	\$349.09
Total Income	\$59,395.13	\$53,154.08
Cost Of Sales		
Equipment Refereeing & Coaching COS	\$0.00	\$484.52
CSA Activities COS	\$157.95	\$262.12
State Team COS	\$5,827.24	\$9,897.93
Sports Development COS	\$0.00	\$81.82
Lawn and Surrounds COS	\$2,166.36	\$3,469.09
Total Cost Of Sales	\$8,151.55	\$14,195.48
Gross Profit	\$51,243.58	\$38,958.60
Expenses		
Accounting	\$136.55	\$128.18
Club House Expenses	\$1,673.75	\$430.39
Communications & IT	\$100.00	\$228.26
General Repairs & Maintenance	\$0.00	\$1,111.50
Payroll Expenses	\$1,699.01	\$925.46
Total Expenses	\$3,609.31	\$2,823.79
Operating Profit	\$47,634.27	\$36,134.81
Other Income		
Interest Income	\$0.06	\$50.19
Other Income	\$227.27	\$1.00
Overpayments	\$0.00	-\$0.55
Total Other Income	\$227.33	\$50.64
Other Expenses		
Other Bank Expenses	\$1.22	\$19.86
Total Other Expenses	\$1.22	\$19.86
Net Profit/(Loss)	\$47,860.38	\$36,165.59

This report includes Year-End Adjustments.