

# MINUTES OF THE SOUTH AUSTRALIAN CROQUET ASSOCIATION INC.

## BOARD MEETING

FRIDAY 26 MAY AT 12.15 PM AT MILLSWOOD CROQUET CLUB

<b>1.</b>		<b>Welcome</b> - Meeting opened at 12.20pm
<b>2.</b>		<b>Present</b> Graeme Thomas Lorraine Smith Ansi Baumanis Mark Senior Linda Kinch Eileen Ferguson Minute Secretary Trish Fazackerley
<b>3.</b>		<b>Apologies</b> Jane Horton
<b>4.</b>	<b>4.1</b>	<b>Confirmation of Minutes</b> 27 May 2023. Confirmed.
	<b>4.2</b>	<b>Business Arising from Minutes</b>  4.2.1 Australian Masters Games – Eileen giving support to North Adelaide.  4.2.2 Strategic Plan Report – President to contact Wallace Long. On hold.  4.2.3 Complaints Policy – ACA are currently revising their Complaints Policy. Our policy will be a subset of the ACA policy. Complaints Officer and MPIO roles still vacant. A job description will be deferred till the new ACA policy available.  4.2.4 Grants – Mark has spoken to the relevant office. They need a <b>Strategic Plan</b> , Annual Report and Certified financial annual statements. We need to spend the Covid Grant money and acquit the grant. Possibility of applying funds towards coaching, petrol and accommodation for country coaching. GC committee and AC committee to look into this. Existing Strategic plan to be checked and extended.  4.2.5 Technology Management Access –ongoing. Action continuing on the old website domain name.  4.2.6 Facility – Development and Maintenance. President has prepared a draft regarding proposed development of Hutt Rd.  4.2.7 Constitution – nothing done to date. Ongoing  4.2.8 Child Protection guidance notes from SACA have been sent to club Presidents and Secretaries.

		<p>4.2.9 Weather Policy – the SACA policy has been sent out to googlegroups and Roger will put it on the website.</p> <p>4.2.10 Sport SA SACA will join in July</p>
5.		<p><b>Health and Safety</b></p> <p>5.1 Incident reports - nil</p> <p>5.2 Hutt Rd maintenance and security – the board to add comments to President’s draft memo re Hutt Rd. We may add new shelters etc. President has moved to keep our current lawn maintenance company and continue for next two years.</p>
6.		<p><b>Reports (previously disseminated)</b></p> <p>6.1 President’s Report</p> <p>6.2 Country Clubs Report – VP notified the board that she will not be seeking reelection at the next AGM</p> <p>6.3 Treasurer’s Report – a special budget meeting will be held soon. It was agreed to open a single signatory account for debit cards for SACA purchases. It was agreed to add \$10,000 to the fourth lawn fund. This would be an annual transfer.</p> <p>6.4 AC Director Report - verbal report</p> <p>6.5 GC Director Report - verbal report GC Committee Secretary Jane West has resigned after six years. We thank her for her efforts.</p> <p>All reports accepted by the Board.</p>
7.		<p><b>General Business</b></p> <p>7.1 Facility Hire Draft notes</p> <p>7.2 David Magee has agreed to become the Super User for the National Database.</p> <p>7.3 Mark Senior has suggested that a competition be held to design new shirts. A prize amount of \$100 was approved.</p>
8.		<p><b>Correspondence in/out</b></p>
9.		<p><b>Any Other Business</b></p>
		<p><b>MEETING CLOSED at 2.30pm</b>  <b>NEXT MEETING – Budget 2.30pm Monday 19<sup>th</sup> June 2023 at Hutt Rd</b>  <b>NEXT MEETING – Board 12.15 Thursday 29<sup>th</sup> June 2023 at Hutt Rd</b></p>

.....

Graeme Thomas  
President

## **COUNTRY CLUB REPORT**

### **ACTIONS SINCE 27<sup>TH</sup> APRIL**

- **EMAILED COUNTRY CLUBS WHO HAVEN'T REPLIED TO LAST MONTH'S EMAIL ABOUT THE CODES OFFERED PLUS FEEDBACK ON CCM. LOOKING FOR MEMBERS TO NOMINATE FOR COMPLAINT'S OFFICER AND ALSO MEMBER PROTECTION INFORMATION OFFICER.**
- **EMAILED AND THANKED THE CLUBS WHO DID REPLY LAST MONTH AND LOOKING FOR NOMINATIONS FOR MPIO.**
- **PHONED CAROLYN COOPER FROM ALDINGA BAY AND CONGRATULATED THEM ON THEIR \$20000 GRANT FOR THE ORSR. THEY HAVE A VERY GO AHEAD GRANTS COMMITTEE. THEY ARE USING THE MONEY TO INSTALL AN AUTOMATIC WATERING SYSTEM.**
- **HAVE EMAILED TO SALLY HARPER (SHE REQUESTED THIS INFORMATION) A LIST OF CODES OF CROQUET PLAYED AT SOME COUNTRY CLUBS. NOT ALL CLUBS RESPONDED.**
- **THE TREASURER OF THE KADINA CC HAS ASKED FOR AN INDICATION AS TO WHAT THE NEW FEES MIGHT BE FOR 2023- 2024 SEASON AND IN PARTICULAR THE CCM FEE. THE CLUB'S AGM IS HELD IN AUGUST AND SHE WANTS TO INFORM MEMBERS OF THE CLUB FEES AT THAT MEETING. THE KCC SEASON RUNS FROM 1<sup>ST</sup> SEPT TO 31<sup>ST</sup> OCT.**
- **READ AND GAVE FEEDBACK TO ACA HEADS OF STATE MEETING WHICH GRAEME PARTICIPATED VIA ZOOM.**
- **ACA FOCUS GROUP SUMMARY 2023: READ AND GAVE FEEDBACK to the BOARD.**
- **HAVE BEEN GATHERING FEEDBACK ON THE COUNTRY CASUAL MEMBERSHIP FROM ALL THE COUNTRY CLUBS. I WILL EMAIL THIS TO BOARD MEMBERS IN ADVANCE OF THE JUNE MEETING IN ORDER THAT THE COMMENTS CAN BE READ AND ABSORBED BEFOREHAND.**

**LINDA KINCH**

**24<sup>TH</sup> MAY 2023**