

MINUTES OF THE SOUTH AUSTRALIAN CROQUET ASSOCIATION INC.

BOARD MEETING HELD ON THURSDAY,

9th FEBRUARY AT 12.15 PM AT HUTT ROAD.

1.		Welcome Meeting opened at 12.20pm
2.		Present President – Graeme Thomas Vice President – Linda Kinch Treasurer- Lorraine Smith Eileen Ferguson Ansi Baumanis Jane Horton Minute Secretary – Trish Fazackerley
3.		Apologies Mark Senior
4.		Confirmation of Minutes 4.1 8 December 2022 Confirmed. 4.2 4 January 2023 Confirmed. 4.3 Business Arising from Minutes 4.3.1 Event Fees – Jane to review the event fees. 4.3.2 Australian Masters Games – going ahead with Robin Golding looking after it with backup via North Adelaide Croquet Club – Eileen has agreed to help with draws. 4.3.3 Strategic Plan Report – President has spoken with Wallace Long and requested the survey form and the plan that was prepared. Graeme to follow up with Wallace Long. 4.3.4 National Database – President to discuss with ACA at their meeting in March. 4.3.5 Complaints Policy - deferred. 4.3.6 Grants – Mark Senior to look at Grants.

		<p>4.3.7 Technology Management access, One Drive, Equipment Status – President has been talking with Peter Martyniuk. Big issue remains about cloud storage, there is a commercial google drive service that may be a viable alternative to One Drive. We are also looking at MYOB we may be able to go through Connect Plus to bring our two MYOB accounts together. Connect Plus can provide discounted hardware and software to help small clubs and organisations. Peter and Marianne Maycock will work together to review several areas to help with this task. SACA will also look at a more efficient way to make payments for events.</p> <p>4.3.8 Security – key register. President to create an email to go out to google groups.</p> <p>4.3.9 Facility – Development and Maintenance</p> <p>4.3.10 Constitution – The President would like to review the Constitution, he has talked to a lawyer about reviewing the Constitution.</p> <p>4.3.11 Child Protection compliance statement – Administrative Officer to follow up.</p>
5.		<p>Health and Safety</p> <p>5.1 Incident reports - nil</p> <p>5.2 Hutt Rd maintenance and security – Ansi to attend to a few minor issues. Ansi to prepare a quote for new fencing.</p> <p>5.3 Covid policy – Noted that some clubs are still keeping their policies in place.</p> <p>5.4 Hot Weather policy – Ansi put forward to add adverse weather conditions from the ACA policy to the South Australian policy. This was approved by the board. Ansi to draft revised policy allowing a regional focus.</p>
6.		<p>Reports</p> <p>6.1 President’s Report</p> <p>6.2 Country Clubs Report</p> <p>6.3 Treasurer’s Report</p> <p>6.4 AC Director Report</p> <p>6.5 GC Director Report</p> <p>All reports were accepted by the Board.</p>
7.		<p>General Business</p> <p>7.1 Club life membership and SACA fees A letter to be sent out to explain the status of individual club life members with regards to SACA fees.</p> <p>7.2 Hutt Road development as addressed in the President’s report.</p> <p>7.3 Croquet SA technology audit being conducted by Peter Martyniuk and Maryanne Maycock.</p>
8.		<p>Correspondence in/out</p> <p>8.1 Letter from Miriam Smith, Meningie Croquet Club</p> <p>8.2 Email from Virginia Hill, Mount Gambier Croquet Club</p>
9.	9.1	<p>Any Other Business</p> <p>It was voted by the Board that Philip Hadley would become the new Public Officer.</p>

		The Treasurer to have this recorded.
	9.2	Sponsorship & signage – Mark Senior will liaise with the Treasurer regarding sponsorship.
	9.3	The board approved the hiring of a temporary bookkeeper known to the Treasurer to assist her for three hours a week with a limit of \$500.
	9.4	GC Committee is committed to having at least one country trip every year, possibly two. The State squad could be available to play a demonstration game.
	9.5	A proposal to invite Mr Steven Custance Baker to visit Adelaide should he come to Australia to give a talk to SACA. There was no support from the Board.
	9.6	Commonwealth Croquet Championships in 2026 it is suggested that a competition be held in conjunction with the Commonwealth Games in Victoria but also with a view to holding it in Adelaide. The board is in support of this suggestion.
	9.7	A request to purchase hoop plugs at \$95 per lawn was approved by the board.
	9.8	President requested some covers be made for the sprinklers.
	9.9	A working bee has been proposed to help clear up the office and the shed.
		MEETING CLOSED at 4:45pm
		NEXT MEETING 9th March 2023 at 12.15pm at Hutt Rd.

President: Graeme Thomas

Balance Sheet [Last Year Analysis]

January 2023

ABN: 62 267 815 857

Email: finance@sacroquet.com.au

	This Year	Last Year	\$ Difference	% Difference
Assets				
Current Assets				
Bank Accounts	\$251,776.54	\$216,267.10	\$35,509.44	16.4%
Clearing Accounts	\$500.00	\$0.00	\$500.00	NA
Other Current Assets	\$8,686.42	\$3,458.14	\$5,228.28	151.2%
Total Current Assets	\$260,962.96	\$219,725.24	\$41,237.72	18.8%
Total Assets	\$260,962.96	\$219,725.24	\$41,237.72	18.8%
Liabilities				
Current Liabilities				
GST Liabilities	\$6,139.82	\$4,225.21	\$1,914.61	45.3%
Payroll Liabilities	\$831.72	\$62.00	\$769.72	1,241.5%
Other Current Liabilities	\$33,442.43	\$7,889.57	\$25,552.86	323.9%
Total Current Liabilities	\$40,413.97	\$12,176.78	\$28,237.19	231.9%
Total Liabilities	\$40,413.97	\$12,176.78	\$28,237.19	231.9%
Net Assets	\$220,548.99	\$207,548.46	\$13,000.53	6.3%
Equity				
Retained Earnings	\$145,410.99	\$121,349.92	\$24,061.07	19.8%
Current Year Surplus/Deficit	\$75,138.00	\$86,198.54	-\$11,060.54	(12.8)%
Total Equity	\$220,548.99	\$207,548.46	\$13,000.53	6.3%

This report includes Year-End Adjustments.

Profit & Loss [Last Year Analysis]

July 2022 To January 2023

ABN: 62 267 815 857

Email: finance@sacroquet.com.au

	This Year	Last Year	\$ Difference	% Difference
Income				
Pennant and Tournament Income	\$15,017.44	\$16,807.49	-\$1,790.05	(10.7)%
Club Affiliation, Player Registration & Insurance	\$88,380.65	\$87,482.46	\$898.19	1.0%
Equipment, Refereeing and Coaching Income	\$454.54	\$320.90	\$133.64	41.6%
CSA Activities	\$16,634.32	\$1,386.41	\$15,247.91	1,099.8%
Grants, Sponsorship & Fundraising Income	\$20,000.00	\$35,000.00	-\$15,000.00	(42.9)%
State Team Income	\$764.09	\$0.00	\$764.09	NA
Total Income	\$141,251.04	\$140,997.26	\$253.78	0.2%
Cost Of Sales				
Pennant and Tournament COS	\$2,773.62	\$2,031.10	\$742.52	36.6%
Club Affiliation, Player Registration & Insurance	\$3,864.85	\$4,812.82	-\$947.97	(19.7)%
Equipment Refereeing & Coaching COS	\$1,866.81	\$1,495.78	\$371.03	24.8%
CSA Activities COS	\$1,492.96	\$752.45	\$740.51	98.4%
State Team COS	\$12,346.48	\$532.27	\$11,814.21	2,219.6%
Sports Development COS	\$1,278.05	\$2,660.74	-\$1,382.69	(52.0)%
Lawn and Surrounds COS	\$13,984.73	\$17,955.83	-\$3,971.10	(22.1)%
Misc COS	\$0.00	\$19.20	-\$19.20	(100.0)%
Total Cost Of Sales	\$37,607.50	\$30,260.19	\$7,347.31	24.3%
Gross Profit	\$103,643.54	\$110,737.07	-\$7,093.53	(6.4)%
Expenses				
Accounting	\$1,234.54	\$1,071.13	\$163.41	15.3%
Club House Expenses	\$9,037.72	\$7,305.82	\$1,731.90	23.7%
Legal Fees	\$113.00	\$0.00	\$113.00	NA
Communications & IT	\$1,586.18	\$840.42	\$745.76	88.7%
General Repairs & Maintenance	\$1,774.91	\$1,868.25	-\$93.34	(5.0)%
Payroll Expenses	\$12,970.63	\$7,829.86	\$5,140.77	65.7%
Board & Governance Expenses	\$0.00	\$3,800.00	-\$3,800.00	(100.0)%
Insurance Expenses	\$2,150.48	\$2,070.65	\$79.83	3.9%
Total Expenses	\$28,867.46	\$24,786.13	\$4,081.33	16.5%
Operating Profit	\$74,776.08	\$85,950.94	-\$11,174.86	(13.0)%
Other Income				
Interest Income	\$339.67	\$254.52	\$85.15	33.5%
Other Income	\$1.00	\$0.10	\$0.90	900.0%
Overpayments	\$41.26	\$29.27	\$11.99	41.0%
Mallet sales commission	\$0.00	-\$9.09	\$9.09	100.0%
Total Other Income	\$381.93	\$274.80	\$107.13	39.0%
Other Expenses				
Other Bank Expenses	\$20.01	\$27.20	-\$7.19	(26.4)%
Total Other Expenses	\$20.01	\$27.20	-\$7.19	(26.4)%
Net Profit/(Loss)	\$75,138.00	\$86,198.54	-\$11,060.54	(12.8)%

This report includes Year-End Adjustments.

President's Report – February 2023 – G Thomas

- Video conference with state presidents (already reported). Discussed constitution amendment.
- I plan to attend ACA Board meeting at Cairnlea in March
- Extensive discussions with Lorraine Smith and Peter Martyniuk re SACA software especially MYOB
- Invoicing – we have over \$3000 in unpaid invoices. Treasurer to send final notices. WE may need to ban selected players if they do not pay.
- Club have been told their club life members get free SACA registration. This is incorrect and we will be requesting clubs pay outstandings
- Need to find a Public Officer. Lorraine will hold the role temporarily but does not want the role permanently.
- Strategic plan – where to from here?
- Drafted plan for individuals to fix Bigpond junk mail for googlegroups.
- Attended Victor Harbor CC centenary event 5 February
- Hutt Rd development and maintenance – I have arranged a meeting with Mary Marsland and issues to be discussed –
 - Getting a fourth lawn asap – removing the lawn from the Pembroke development
 - Consideration of the merit of the hockey lawn area, albeit not until 2025
 - Moving the gate to align with the east/west walkway thus moving it away from the puddle at the bottom of the steps
 - Extending the lawns west to the fence increasing the space between lawns and thus saving moving of the black pipe all the time and giving us more flexibility.
 - Replacing the wood/concrete borders surrounding the existing lawns
 - Fixing the drainage from the clubhouse
 - Fixing the rust marks on the cub guttering

AC Director's Report February 2023

- First meeting held with AC Committee on 3/3/2023.
- Sally Harper was appointed as committee secretary.
- Reports were supplied by all co-ordinators except Coaching, which position remains vacant.
- Events: a smooth transition into the role was reported. Night doubles currently playing. Pennants commence this month. Transitioning to electronic reporting of team results via the website.
- Refereeing: discussion re referee training in 2023. One possibly two courses will be held, dependant on interest. EOIs to be sought via googlegroups
- Selection: AC team selected and announced. Attention drawn to need to advertise for new selection committee once Eire Cup has been played.
- No coaching activity since October 2022. Co-ordinator needed asap.
- Discussion re running development squads. AC Director to investigate feasibility.

Eileen Ferguson OAM

AC Director

5/2/23

GC Director's Report to the Croquet SA Board

17 January 2023

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The GC Committee met today and has requested the following:

- the Board to address the Croquet SA's Weather Policy by including in its current policy to include the sections from the ACA's Adverse Weather Policy where it details the actions to be taken during extreme rain, thunder and lightning, flooding etc.
- the Board to engage an IT professional (either an inhouse or outside contractor) to conduct an IT Audit and to advise the Board of the best and cost efficient system of storing, retrieval and accessing computer records, IT needs for the organisation, security of personal records etc. Marianne Maycock has provided information (attached) to be considered.
- the board to produce a policy on IT Security and Personal ID security.
- the Board to consider inviting a Mr Stephen Custance-Baker should he come to South Australia after the Western Australian World's Championship to talk on Golf Croquet Tactics and How To Avoid Making Mistakes. Marianne Maycock has provided further information (attached). Stephen has several zoom talks on You Tube.
- the Board to consider Philip Hadley's suggestion whether to hold a "Commonwealth Croquet Championship " in 2026 around the same time as the Commonwealth Games in Victoria. Philip has provided further information (attached) for the Board to consider.
- The Board to provide access to Dropbox for the following people appointed by the GC Committee to the following positions:
 - Marianne Maycock – Committee member
 - Anne Woodhouse – GC Scorer
 - Sue Davel – Handicapping
 - Anne Millhouse – GC Individual Player Event Organiser

It is expected that Jim Grindrod will be resigning from being the scorer and handicapper for Croquet SA due to his ongoing ill health.

- It is requested that the Board authorise the purchase of three sets of hoop plugs from Transforma Mallets. The cost is \$95.00 per set.
 - It is proposed that a new system is used when the hoops need to be reset. That is, use the four hole positions and just move the hoop from hole 1 & hole 2 into hole 2 & hole 3 etc. (refer diagram)
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- This will enable one person to reset hoops when needed.
- The current system normally requires two people to reset the hoops by laying string to locate the correct position for the new holes, creating new holes, using a drill and auger, then driving a dibber into the ground, inserting the hoop and filling in the old holes. This exercise takes approximately three hours and if it is undertaken by one person it takes about 5 hours.

Thank You

Ansi Baumanis
GC Director
Croquet SA
0421 289 844

COUNTRY CLUBS REPORT 9TH FEBRUARY 2023

- 1)MURRAY BRIDGE: Membership has increased to 20. Have requested that Barry Haydon and Karen McGee make a return visit for GC Coaching. Club starting to thrive again.**
- 2)KEITH: They have attracted 3 young woman who have joined the club. They are trying to accommodate these new members as best they can. No clubhouse, only a shelter which is a drawback. Showing positive signs.**
- 3)BORDERTOWN: 2 members. A group plays Aussie once a week. Future looks uncertain unless these social players join the club.**
- 4)NARACORTE: 6 members. Branching out with GC, Aussie and Toronto Rules. Under the Bowling Club umbrella so membership not a huge concern to them. Would be good to increase membership.**
- 5)Mt. GAMBIER: Have formulated a Strategic Plan for the next 3 years with help from ORSR officer. Have requested that more information be sent from SACA about grants. I forwarded the latest ORSR Round 51 Active Club Program (ACP) to the President. They would like SACA to send someone to do Level 1 GC coaching certification. A Club which wants to grow with enthusiastic leadership, bodes well.**
- 6)Mt BARKER: Membership has increased by 10 since my last visit and they also get a lot of visitors to the club. Discussed the CCM and decided that new members should have this type of registration explained to them. Club is thriving.**
- 7)VICTOR HARBOR: Attended the 100th Anniversary of the Club. A very successful and happy day for everyone. Victor turned on the weather for the special occasion. Report on this club will be presented at the March Board Meeting.**

NOT VISITED:

MILLICENT: Very strong and thriving club.

PENOLA: 2 members, no visitors/social players. As things stand, future looks a bit bleak.

Linda Kinch