

# MINUTES OF THE SOUTH AUSTRALIAN CROQUET ASSOCIATION INC.

## BOARD MEETING HELD ON THURSDAY,

18<sup>th</sup> JULY 2022 AT 11AM AT HUTT ROAD.

<b>1.</b>		<b>Welcome</b> President welcomed the Board.
<b>2.</b>		<b>Present</b> President – Lyn Parnell Vice President – Linda Kinch Treasurer – Geoff Crook GC Director - Ansi Baumanis Minute Secretary – Trish Fazackerley
<b>3.</b>		<b>Apologies – Nil</b>
<b>4.</b>		<b>Conflict of Interest</b>
<b>5.</b>	<b>5.1</b>	<b>Confirmation of Minutes of Meeting held 2<sup>nd</sup> June 2022</b> Minutes accepted by GC Director seconded by Vice President.
	<b>5.2</b>	<b>Action List Update</b>
	<b>5.3</b>	<b>Business Arising from Minutes</b> ISS Committee asking for a square reader for credit card sales during the Tournament. The cost of the device is approximately \$320. It was agreed that we will purchase the device for the ISS. Moved by GC Director seconded by Vice President.
<b>6.</b>	<b>6.1</b>	<b>Health and Safety</b> <b>Incident reports</b> –The Board encourage reports to be submitted.
	<b>6.2</b>	<b>Hutt Rd Maintenance and Security</b> – Compliant Fire to come back to fix two issues.  Outdoor tables have been purchased.  Flooding is still an issue.  New battery for the Defibrillator has been paid for and when it arrives we will arrange training for the Directors and other club members.  It was noted that an area towards the entrance has sank and there is a well underneath. This will be taken up the with Adelaide City Council.

<b>7.</b>		<b>General Business</b>
	<b>7.1</b>	<b>New Registration Form</b> The Board discussed the new form and any changes will be notified in the near future.
<b>8.</b>		<b>Vice President's Report</b> Vice President's report was tabled and discussed. Moved by Vice President seconded by the President.
<b>9.</b>		<b>GC Director Report</b> was tabled and discussed. Moved by GC Director seconded by the Treasurer.  GC Director put through a proposed budget for the next year.
<b>10.</b>		<b>Treasurer Report</b> was tabled and discussed. Moved by the Treasurer seconded by the President. Carried.
	<b>10.1</b>	<b>Budget for 2022/2023</b> SACA fees to increase to \$120 per year for metropolitan and \$80 for country and country casual \$42, students over 18 years \$37. Event entry fees to remain the same. The Chairman of the ISS Committee's report was tabled and expenses were discussed.
<b>11.</b>		<b>Correspondence IN/OUT</b>
<b>12.</b>		<b>Any Other Business</b> None
		<b>MEETING CLOSED AT 16:45 pm</b>  <b>NEXT MEETING Thursday 18<sup>th</sup> August 2022 at 11.00am</b>

## **VICE PRESIDENT'S REPORT FOR 18<sup>TH</sup> JULY 2022**

- **3<sup>rd</sup> June:** Contacted Robyn Sparrow and Sharon Pedler (Moonta CC) about proposed GC Coaching Weekend/Day.
- **4/5<sup>th</sup> June:** Phoned all the country clubs (22) to advise of SGM on 22<sup>nd</sup> June and enquiring whether they had a delegate attending or required a Proxy. I also asked them how things were going since I visited them at the beginning of the year. And I have itemised their replies below.
- **Keith CC:** They put an advert in the local IGA and that has brought in 3 young women who are enjoying croquet and want to join the club. They could well bring in more of their young friends, a very positive result from quite a simple action! Well Done to Keith CC.
- **Meningie CC:** Has 2 more members. Well Done to them.
- **Mt. Gambier CC:** 4 new members in the last 2 months. 8 members travelling to Portland to play Aussie, Golf and Ricochet and intend to make this a regular event. The club is also holding a workshop to do some solid planning. They also hope to host the Masters Games in 2024! Very positive things happening at 'The Mount' Congratulations to all involved.
- **6<sup>th</sup> June:** I replied to the Treasurer and read some details regarding our current Insurance Cover.
- **14<sup>th</sup> June:** GC Coaching 16<sup>th</sup> and 17<sup>th</sup> July at Kadina CC and Moonta CC respectively. This has now been finalised. Ansi Baumanis, Barry Haydon, Heath Jackson, Anne Woodhouse coming up to coach both new rules and playing tactics. All CCM will pay a fee of \$20 for the coaching. There will be No Charge for Fully Registered players. At the time of writing this report there are 20 participants at Kadina and 7 at Moonta.
- **13<sup>th</sup>-15<sup>th</sup> June:** Read through and replied with suggestions to Grant forms/ Sport and Recreation Sustainability Program Obligation Report.
- **17<sup>th</sup> June:** Phoned the AC Director in reply to his Email dated 9<sup>th</sup> June. I conveyed to him that I was very sorry that he was resigning from the Board and thanked him for all his hard work. I am pleased that he will be continuing to be the Webmaster and also that he will continue collating and updating the AC handicaps.
- **18<sup>TH</sup> June:** Provided as requested by the President 3 suggested questions for Strategic Plan Survey to be sent to members via Google Groups by Wallace Long.
- **22<sup>nd</sup> June:** Attended the Special General Meeting held at Hutt Rd to ratify the New Constitution.
- **9<sup>th</sup> July:** Contacted Jacqui Riley (Wallaroo CC) informing her of the GC coaching being held at Kadina/Moonta.
- **10<sup>th</sup> July:** Wrote and sent article and photo on Mt Gambier CC for August Hoop Points.
- **16<sup>th</sup> July:** Welcomed GC coaches from Adelaide and supplied a light lunch for them.

Linda Kinch

# SOUTH AUSTRALIAN CROQUET ASSOCIATION INCORPORATED



## BOARD MEETING

### FOR DISCUSSION

#### Treasurer's Report

<b>Author(s):</b>	Geoff Crook
<b>Date Paper Written / Last Updated:</b>	14 July 2022
<b>Date of Meeting:</b>	18 July 2022

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**Recommendation(s):**  
None – for discussion only

**Purpose:**  
To provide the Treasurer's report to the Board

**Background:**  
This is a standing agenda item.

**Discussion:**

**1. Accounts to 30 June 2022**

**Balance Sheet**

Cash balances total \$200,231, with Current assets totalling \$203,772.

Current liabilities total \$58,361, and so Net assets total \$145,410, up from \$121,349 at 30 June 2021, but down from \$187,760 at 30 April 2022.

This includes an accrual for ACA registration fees of approx. \$29,000 as we are still awaiting an invoice, together with approximately \$12,000 in respect of the Covid-19 grant received recently.

### **Profit and Loss**

The Profit and Loss statement is currently showing a surplus of \$24,061 versus a budgeted surplus of \$6,767, a difference of \$17,294.

A summary of variances is provided in the table attached.

### **2. ATO issue**

An issue has arisen where a supplier's ABN was cancelled, and so we should have been deducting tax from payments to this supplier. This has been disclosed to the ATO with the result that the ATO will take no further action, provided future payments have the appropriate tax deducted. The supplier has elected to discontinue servicing SACA and a final payment has been made with the appropriate tax deduction.

### **3. Year End**

Most year end procedures have been completed, with all payroll reports done and the BAS lodged. Outstanding items are a report on payments made to suppliers with no ABN and arrangements for the year end audit.

	YTD variances			Comments	
	Timing	Permanent	Total	Timing	Permanent
<b>Budgeted (Surplus) for year</b>		<b>(\$6,766.84)</b>			
Member income - Metro	-	(\$1,884.75)	(\$1,884.75)		More growth in metro clubs than budgeted
Member income - Country	-	\$1,532.89	\$1,532.89		offset by lower growth in country clubs than budgeted
Hutt Rd income - AC	-	\$1,354.00	\$1,354.00		entry numbers / entry fees / cancelled events
Hutt Rd income - GC	\$0.00	(\$4,700.19)	(\$4,700.19)		entry numbers / entry fees / additional lawn fees for pennant games played at Hutt rd
Hutt Rd income - Other	-	(\$1,800.42)	(\$1,800.42)		Room hire shortfall offset by Bar / Fridge sales and ACC/ Moore's party
Grant Income	-	(\$2,735.45)	(\$2,735.45)		Portion of Covid grant spent on outdoor furniture to promote social distancing
Hutt Rd costs - Lawn and maintenance	\$0.00	(\$3,815.61)	(\$3,815.61)		General maintenance not budgeted offset by lease fees posted to Hutt rd lease costs and lower than budgeted Hedge maintenance. Water cost higher than budget.
Hutt Rd costs - Rent and Utilities	-	\$1,697.26	\$1,697.26		Insurance posted here whereas budget did not, offset by lower utility bills
Hutt Rd costs - Events	-	(\$2,586.12)	(\$2,586.12)		Savings on Trophies / Penants offset Party hire costs and court equipment purchases
Hutt Rd costs - Equipment	-	\$8,389.96	\$8,389.96		New Billi and balls for Hutt rd
Registration/Affiliation	\$0.00	(\$1,883.43)	(\$1,883.43)		See member income
Governance costs - Administration	(\$0.00)	(\$7,030.21)	(\$7,030.21)		Wages lower than Budget Historic Telstra credits
Governance costs - Advice and Insurance	-	(\$110.00)	(\$110.00)		
Insurance costs	-	\$484.14	\$484.14		ACA Insurance lower than budget offset by new Child Molestation Policy
Player development costs	-	(\$4,092.62)	(\$4,092.62)		Minimal Coaching costs incurred
Volunteer support costs	-	(\$4,048.68)	(\$4,048.68)		Referee support costs lower than budget
Elite pathway costs	-	\$2,435.00	\$2,435.00		State team Eire Cup costs not budgeted
Sport Development costs	-	\$1,500.00	\$1,500.00		6 Small club Grants paid
<b>Total variances</b>	<b>\$0.00</b>	<b>(\$17,294.23)</b>	<b>(\$17,294.23)</b>		
<b>Actual (Surplus) for year</b>		<b>(\$24,061.07)</b>			

## **GC Director's Report to the Board**

For the 18 July 2022 Meeting

- Attended the second Referee Training course for 4 new potential referees. They are keen to learn and show good potential in completing the course. See Referee Coordinator's report.
- Attended several ACA National Championships Committee meetings during the month which included meetings with Venue Managers and Catering coordinators.
- Attended the Special General Meeting to adopt the new SACA's Constitution.
- Golf Croquet Rules training for Moonta and Kadina members has been finalised. Anne Woodhouse and I to provide this and Barry Haydon with Heath Jackson going along to provide golf croquet coaching as well.

Ansi Baumanis

GC Director  
Croquet SA

14 July 2022