

# MINUTES OF THE SOUTH AUSTRALIAN CROQUET ASSOCIATION INC.

## BOARD MEETING HELD ON THURSDAY,

12<sup>th</sup> MAY 2022 AT 11AM AT HUTT ROAD.

1.		<b>Welcome</b> President welcomed the Board.
2.		<b>Present</b> President – Lyn Parnell Vice President – Linda Kinch Treasurer – Geoff Crook AC Director – Roger Buddle GC Director - Ansi Baumanis Minute Secretary – Trish Fazackerley
3.		<b>Apologies</b> – Nil
4.		<b>Conflict of Interest</b> The President and the AC Director declared a conflict of interest regarding Item 9.
5.	5.1	<b>Confirmation of the Minutes</b> <b>Meeting held on 10<sup>TH</sup> March 2022</b> Approved.
	5.2	<b>Action List update.</b> Action list reviewed.
		<b>Business Arising from Minutes</b>
	5.3.1	<b>Strategic Plan</b> in process - Wallace Long sent a survey to members of the Working Party – first meeting of Working Party planned end of May.
	5.3.2	<b>Constitution</b> - special meeting and closure of clubs. A special general meeting is being organised to ratify the new Constitution. Vice President of Snowtown has given notice of Snowtown's closure. Treasurer moved that Yankalilla be formerly closed due to lack of payment of affiliation fees. Seconded by the President. Carried.
	5.3.3	<b>National Integrity Framework</b> – policies to be reviewed offline with a view to approving them at the next meeting.
	5.3.4	<b>Risk Register Review</b> – as above
	5.3.5	<b>Insurance</b> – We are awaiting a quote
	5.3.6	<b>Hutt Rd Functions Policy</b> – Policy content to be written up
	5.3.7	<b>By Laws Review</b> – Board determined that we do not need by laws at this time.

	<b>5.3.8</b>	<b>Playing Regulations Review</b> – AC complete, GC to be reviewed by GC Committee
	<b>5.3.9</b>	<b>State Team Selection Policy</b> – updated.
	<b>6.1</b>	<b>Health and Safety</b> <b>Incident reports</b> - None
	<b>6.2</b>	<b>Hutt Rd Maintenance and Security</b> – Compliant Fire came for six month inspection of fire extinguishers and exit lighting. Ansi has purchased some signs “Hazchem” on the brown cupboard and a “No Smoking” sign as flammable chemicals kept there. New ropes purchased for the flag poles.
<b>7.</b>		<b>General Business</b>
	<b>7.1</b>	<b>Risk Rating Review</b> No changes proposed.
	<b>7.2</b>	<b>Equity Access and Social Inclusion Policy</b> Board to review
	<b>7.3</b>	<b>Harassment Free Sport Policy</b> Board to review.
	<b>7.4</b>	<b>Hutt Rd Covid Policy</b> In line with Government protocols the Board has decided the current Covid Policy for Hutt Rd pennants and events would cease to apply from 12 May 2022. Clubs can continue to implement their own policies as they see fit.
<b>8.</b>		<b>VP Report</b> Vice Presidents report was tabled and discussed. Moved by Vice President seconded by President.
<b>9.</b>		<p><b>AC Director Report</b> was tabled and discussed. Moved by AC Director seconded by the Treasurer. Carried.</p> <p><i>For the AC Selection Committee item, the AC Director and President declared conflicts of interest. They were permitted to remain in the meeting for discussion but left the meeting during the vote. The meeting was handed over to the Vice President for this item.</i></p> <p>As presented by the AC Director, the two options for the Selection Committee were:</p> <p>a. Harley Watts, Dwayne McCormick and Di Helier b. Greg Rowberry, Lyn Parnell and Edward Wilson</p> <p>The remaining Board members voted unanimously to appoint Greg Rowberry, Edward Wilson, and Lyn Parnell to the AC Selection Subcommittee, with Di Helier as a fourth member. If Di Helier accepted, Lyn Parnell could step aside if she wished.</p>

10.		<p><b>GC Director Report</b> was tabled and discussed. Moved by GC Director seconded by President. Carried. AC Director undertook to meet with Karen Magee over the complaint of a perceived inequity in pennant playing times between AC &amp; GC. Also, GC wants to use Fridays to play rather than allocate the day to court maintenance – AC Director undertook to meet with David Watchman to discuss this.</p> <p>Also, there was a request from the Golf Committee that the new panel approved putting the words ‘South Australia’ across the back of the polo shirts in red text.</p>
12.		<p><b>Treasurer Report</b> was tabled and discussed. SA Government Covid Grant accepted. Moved by the Treasurer seconded by the AC Director. Carried</p>
13.		<p><b>Any Other Business</b></p> <p>The President updated the Board as follows: have been advised current State playing polo top is a discontinued line. A new local supplier will be sought. Some State AC players still waiting for tops.</p> <p>President and Mary Marsland met with Council to discuss various Hutt Rd maintenance issues. A plumber will attend to a change to the guttering to try and alleviate flooding issues.</p> <p>Extension of garden area at entrance and reconnection of irrigation system being pursued. Council gardener to be approached re purchase of new plants and mulch.</p> <p>Greenkeeper David Watchman asked to provide a quote – does landscaping in off season.</p> <p>Purchase of new outdoor chairs and removal of current assorted chairs and tables planned prior to Interstate Shield.</p> <p>Dishwasher needs replacement - decided that a commercial dishwasher is not required - a household dishwasher will be purchased.</p> <p><b>Correspondence</b></p> <p>Letters of congratulations sent to Dwayne McCormick and Edward Wilson on their selection in the MacRobertson Shield team.</p> <p>A letter was sent to the Governor on behalf of the ISS Committee requesting a reception on 13<sup>th</sup> September at Government House.</p>
		<p><b>MEETING CLOSED AT 1.45 pm</b></p> <p><b>NEXT MEETING THURSDAY 2<sup>nd</sup> JUNE 2022</b></p>

# SOUTH AUSTRALIAN CROQUET ASSOCIATION INCORPORATED



## BOARD MEETING

### FOR DISCUSSION

#### Treasurer's Report

<b>Author(s):</b>	Geoff Crook
<b>Date Paper Written / Last Updated:</b>	11 May 2022
<b>Date of Meeting:</b>	12 May 2022

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**Recommendation(s):**  
None – for discussion only

**Purpose:**  
To provide the Treasurer's report to the Board

**Background:**  
This is a standing agenda item.

**Discussion:**

**1. Accounts to 30 April 2022**

**Balance Sheet**

Cash balances total \$200,644, with Current assets totalling \$203,147.

Current liabilities total \$15,387, and so Net assets total \$187,760, up from \$121,349 at 30 June 2021, but down from \$197,102 at 28 February 2022.

**Profit and Loss**

The Profit and Loss statement is currently showing a surplus of \$66,409 versus a budgeted surplus of \$48,876, a difference of \$17,533.

A summary of variances is provided in the table attached.

A review of pennants and events invoicing has highlighted that some invoicing has been missed and this will be rectified before the next meeting.

The main change from the last forecast is the \$14,940 of Covid-19 has been removed as it is unlikely these funds will be spent before 30 June, and that they will not be used for costs that we would have incurred anyway.

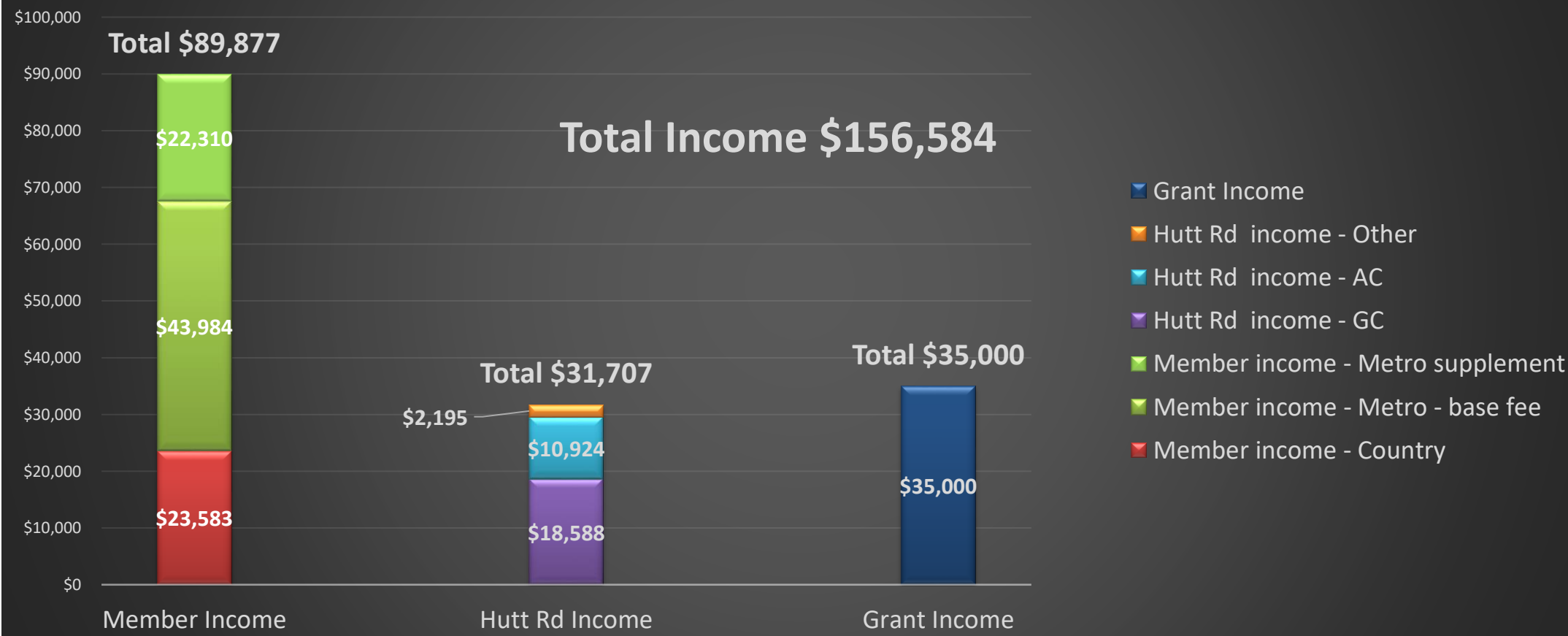
This has been more than offset by underspends in, mainly coaching, refereeing, travel and admin costs being recognised as permanent differences rather than timing differences.

**Forecast**

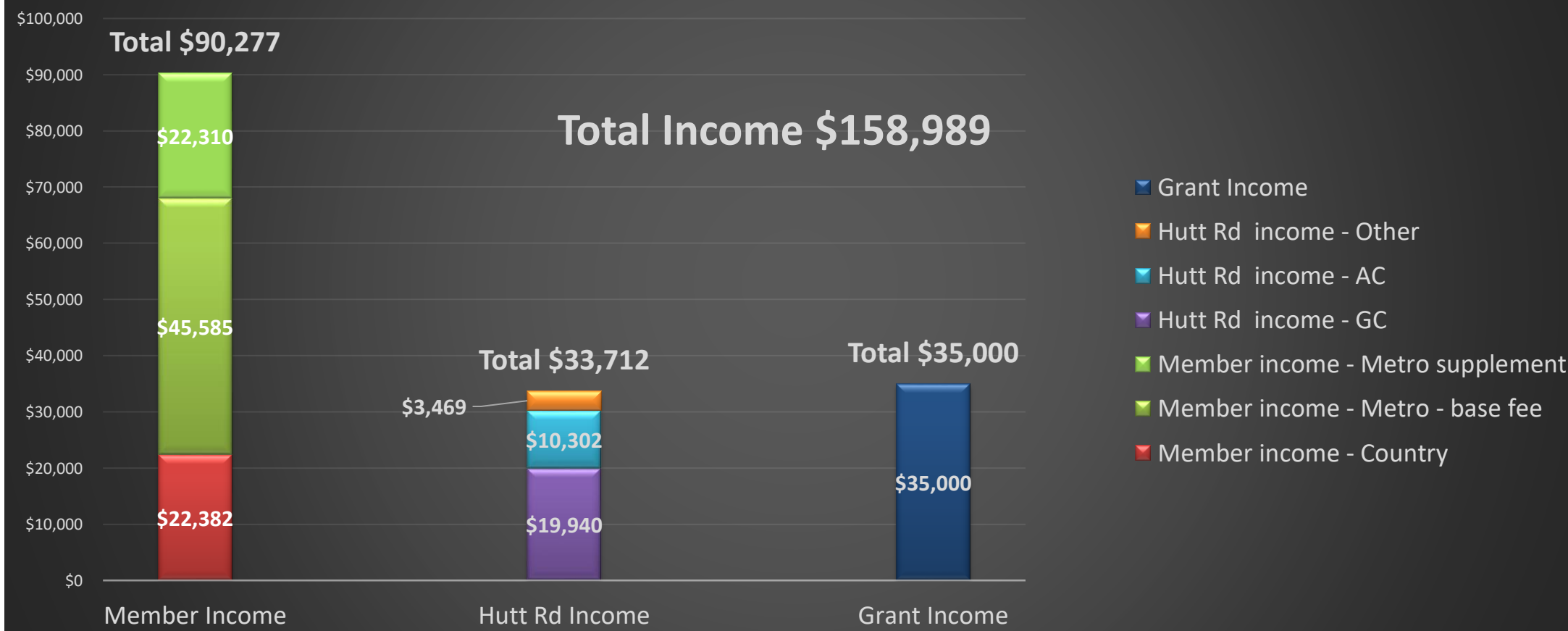
The budget graphs have also been attached, together with the equivalent year end forecast graphs, based on the impact of the permanent variances identified above.

	YTD variances			Comments	
	Timing	Permanent	Total	Timing	Permanent
<b>Budgeted (Surplus) for year</b>		<b>(\$6,766.84)</b>			
Member income - Metro	\$677.46	<b>(\$1,600.83)</b>	<b>(\$923.37)</b>		
Member income - Country	\$531.16	\$1,201.28	\$1,732.44	To be reviewed	To be reviewed
Hutt Rd income - AC	\$3,897.75	\$621.19	\$4,518.94	Overdue invoicing	entry numbers / entry fees
Hutt Rd income - GC	\$652.60	<b>(\$1,352.06)</b>	<b>(\$699.46)</b>	Overdue invoicing	entry numbers / entry fees / additional lawn fees for pennant games played at hitt rd
Hutt Rd income - Other	-	<b>(\$1,274.74)</b>	<b>(\$1,274.74)</b>	Room hire budgeted for April removed from forecast	Room hire shortfall offset by Bar / Fridge sales and ACC party
Grant Income	-	-	-		Covid grant will not be spent by 30 June so removed from forecast
Hutt Rd costs - Lawn and maintenance	<b>(\$871.03)</b>	<b>(\$4,811.74)</b>	<b>(\$5,682.77)</b>	Hedge care / General maintenance budgeted lower than expected	General maintenance not budgeted offset by lease fees posted to Hutt rd lease costs. Water cost higher than budget.
Hutt Rd costs - Rent and Utilities	<b>(\$55.75)</b>	\$1,102.21	\$1,046.46		Insurance posted here whereas budget did not, offset by lower utility bills
Hutt Rd costs - Events	<b>(\$3,665.00)</b>	\$674.49	<b>(\$2,990.51)</b>	Budgeted Playing Equipment purchases not yet made	Savings on Trophies / Penannts offset Party hire costs and court equipment purchases
Hutt Rd costs - Equipment	<b>(\$1,908.73)</b>	\$4,225.05	\$2,316.32	Budgeted office and clubhouse equipment not purchased	New Billi
Registration/Affiliation	\$2,513.69	<b>(\$2,842.33)</b>	<b>(\$328.64)</b>	See member income	See member income
Governance costs - Administration	\$147.20	<b>(\$6,894.95)</b>	<b>(\$6,747.75)</b>		Wages lower than Budget Historic Telstra credits
Governance costs - Advice and Insurance	<b>(\$5,000.00)</b>	<b>(\$110.00)</b>	<b>(\$5,110.00)</b>	Unbudgeted Strategic plan work to be invoiced by 30 June	
Insurance costs	-	\$484.14	\$484.14		ACA Insurance lower than budget offset by new Child Molestation Policy
Player development costs	\$930.00	<b>(\$4,173.52)</b>	<b>(\$3,243.52)</b>	AC Coaching costs budgeted - awaiting possible claim for Kadina coaching costs	Minimal Coaching costs incurred
Volunteer support costs	<b>(\$3,200.00)</b>	<b>(\$1,768.68)</b>	<b>(\$4,968.68)</b>	Volunteer support costs budgeted but not used yet	Referee support costs lower than budget
Elite pathway costs	\$700.00	\$2,137.72	\$2,837.72		State team Eire Cup costs not budgeted
Sport Development costs	-	\$1,500.00	\$1,500.00		6 Small club Grants paid
<b>Total variances</b>	<b>(\$4,650.65)</b>	<b>(\$12,882.77)</b>	<b>(\$17,533.42)</b>		
<b>Forecast (Surplus) for year</b>		<b>(\$19,649.61)</b>			

### Croquet SA Budget Income By Source 21/22



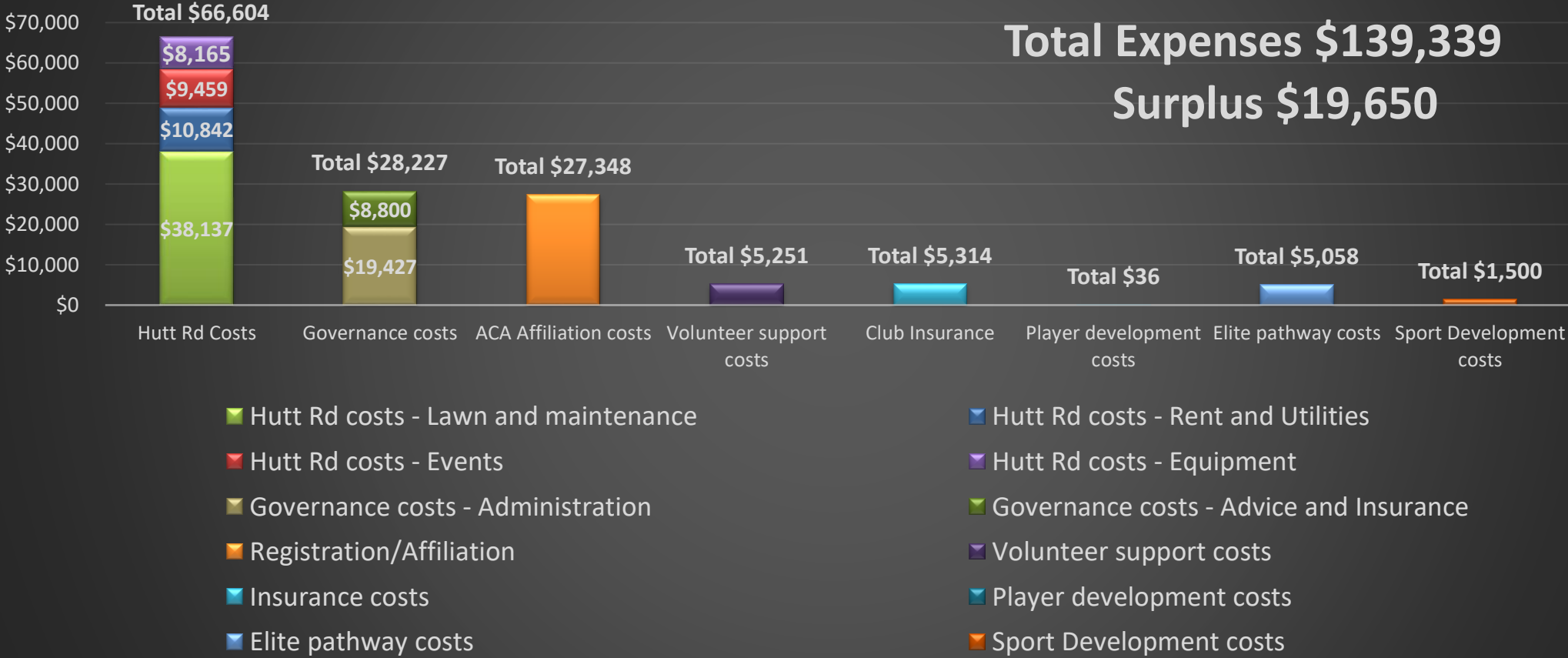
### Croquet SA Forecast Income By Source 21/22



# Croquet SA Budget Expenditure By Source 21/22



# Croquet SA Forecast Expenditure By Source 21/22





## **VICE PRESIDENT'S REPORT FOR BOARD MEETING ON 12<sup>th</sup> MAY**

- **CONTACTED ALDINGA BAY REGARDING OUTCOME OF MEETING ABOUT LEAVES/GUM NUTS ON LAWNS. WAS ADVISED IT WAS BEING DEALT WITH.**
- **SPOKE WITH ALDINGA BAY AND SUGGESTED THEY PUT AN ARTICLE IN HOOP POINTS PLUS PHOTO OF A SPECIAL 'NAMING CEREMONY' OF SHELTER AT CLUB.**
- **WROTE ARTICLES ON ALDINGA BAY CC and KEITH CC FOR APRIL ISSUE OF HOOP POINTS.**
- **ORDERED 4 GC RULE BOOKS FOR KADINA CC.**
- **LIAISED WITH EILEEN BEFORE MASTERS GAMES AND CONTACTED HER ON COMPLETION FOR A DEBRIEF ON HOW IT ALL WENT. UNFORTUNATELY I HAD TO WITHDRAW FROM THE GAMES DUE TO CIRCUMSTANCES BEYOND MY CONTROL.**
- **PROVIDED WALLACE LONG WITH REPORT ON COUNTRY CLUBS AS REQUESTED.**
- **CONTACTED SOME COUNTRY MEMBERS INVITING THEM TO CONSIDER BEING A PART OF THE STRATEGIC PLAN WORKING PARTY WHICH WALLACE LONG IS FORMING IN ORDER TO HAVE INPUT FROM THE COUNTRY PLAYERS' PERSPECTIVE.**
- **COMPLETED SURVEY SENT BY WALLACE LONG TO THE WORKING PARTY.**
- **ANSWERED EMAILS FROM BOARD ABOUT VARIOUS MATTERS WHICH HAVE ARISEN DURING THE LAST 2 MONTHS.**
- **WROTE ARTICLES ON MENINGIE CC AND MILLICENT CC FOR MAY ISSUE OF HOOP POINTS.**
- **LIAISED WITH MARY BISHOP AND JILL MILLHOUSE REGARDING ARTICLE AND PHOTOS ABOUT THE COOBOWIE CC WHICH MARY HAS DONE AND SUGGESTED IT WOULD BE OF SUFFICIENT INTEREST TO BE INCLUDED IN THE NEXT ACA ON LINE MAGAZINE.**

## **AC Director Report – Croquet SA Board Meeting – May 12<sup>th</sup>, 2022**

### Events

Since the last Board meeting 3 events have been held – Handicap Doubles 12+, Division 4 Singles and the Marryatville Silver Medal.

### Handicapping

Handicaps are up to date following Rich River, the Norwood Block Singles and the Naracoorte tournament.

### Coaching

Nothing to report other than the AC State Coach or Coaching Coordinator positions have been advertised. Applications close tomorrow, May 13<sup>th</sup> – no interest so far.

### Refereeing

Nothing to report

### Selection

The AC committee met on April 29<sup>th</sup> to discuss applications received for positions on the AC Selection Subcommittee. Six applications received. The committee was unable to come to agreement on appointment of the Selection Subcommittee. The matter will be put before the Board.

Roger Buddle

AC Director

9/5/2022

## **Golf Croquet Director's Report**

**For April 2023**

This is my first report as the newly appointed GC Director.

Attended and chaired my first GC Committee meeting at Hyde Park Croquet Club.

A range of topics were discussed and most notably of these I wish to bring back to the Board for further discussion and or direction.

- The GC Committee would like to know if the Board would like to see the committee's minutes or is the Board happy to review the prominent points in the GC Director's report?
- The State Handicapper should be able to override Club Handicapper if an inappropriate handicap has been given to a player.
- As Greg Rowberry was South Australia's representative at the State Discussion Forum is there any information that the GC Committee should have or know?
- At the recent Eyre Cup, commentators were heard to say that the new tops the South Australian players were wearing did not have enough red on the tops. South Australia is known to have red on their uniforms. One suggestion was to have the words South Australia printed in red on the back of the tops. I would request that this is approved by the Board.
- The GC Committee have decided that it will still require dedicated Covid Marshalls at all Croquet SA's events. It has been noted that dedicated Covid Marshalls have made a big improvement getting players and visitors to scan in and remain the required distances apart. However, this requirement will not be enforced.
- Information as requested by the Board was passed onto Geoff Crook re the need for more lawns.
- A more formal program for the maintenance at Hutt Road for Mr Watchman and hoop set up would be appreciated, so that hopefully more three day GC events could be held at Hutt Road.

The GC SA Men's Championship was held at Hyde Park Croquet Club over two days in March. It was a very well organised event with thanks to the referees, Karen Magee, Julianne Jago, Bernie Pfitzner, Kim Millhouse and to Peter Martyniuk for organising, being scorer and running around getting supplies when they ran out.

Ansi Baumanis  
Golf Croquet Director  
Croquet SA  
0421289844

# Golf Croquet Director's Report to the Board

11 May 2022

- Chaired the Golf Croquet Committee in April 2022.
- Four South Australian members have gone to Cairnlea to play in the Australian Singles and the Doubles competition. They are Karen Magee, Barry Haydon, Barry Jennings and Stephen Condous.

Karen and Barry J finished in the doubles in 7<sup>th</sup> place and Barry H and Stephen finished in 6<sup>th</sup> place.

Karen and Barry J finished in 3<sup>rd</sup> in the Play-off Knock-out.

Barry H and Stephen were beaten in the Y-Event Semi-finals.

- Karen and Barry J finished 1<sup>st</sup> in the Plate.
- The singles are underway with all members showing very good results.
- The new 6<sup>th</sup> Edition Rule Books are to be released at the end of the month (May). There is a new Rule 20 entitled Advantage Play. This is another form of handicap play. Instead of having free shots the lower handicap players will be given free hoops.
- As a result of this inclusion in the Rule book I have sent emails to all clubs encouraging them to trial the new form of croquet and have offered to go to clubs and explain how it will work.
- I have also asked the events coordinator to assist in arranging a tournament for all players using the new format, Advantage Golf Croquet.
- I have attended the Interstate Shield Sub committee and we are having a meeting with representatives of the clubs to be involved in hosting the various competitions.
- I have attended the Referee sub committee and are working hard to identify and train possible new referee that will be needed during the ISS.

Most current referees are expected to be playing in the various tournaments leaving us with a very severe shortage of local referees.

- Two main items to be addressed by the Board are:
  - To send a letter to the Governor of South Australia to see if he can host the Reception at Government House, and
  - Discuss whether AC and GC can have more equitable use of the courts at Hutt Road.

Ansi Baumanis  
GC Director,  
Croquet SA