

**MINUTES OF THE CROQUET SA BOARD MEETING HELD ON MONDAY,  
22nd, November 2021 AT 5PM AT HUTT ROAD.**

<b>1.</b>		<b>Welcome</b> The President welcomed Linda Kinch to the meeting as the new Vice President.
<b>2.</b>		<b>Present</b> President – Lyn Parnell Vice President – Linda Kinch Treasurer – Geoff Crook AC Director – Roger Buddle GC Director – Joan Glastonbury Sport Development Director - Ansi Baumanis Minute Secretary – Trish Fazackerley
<b>3.</b>		<b>Apologies – Nil</b>
<b>4.</b>		<b>Conflict of Interest.</b> Treasurer had a conflict of interest regarding the Small Club Grant being offered to Woodville Croquet Club and did not take part in the discussion or vote.
<b>5.</b>		<b>Confirmation of Appointment of Sports Development Director</b> As the nomination of Ansi Baumanis at the AGM did not conform with the requirements of the Constitution, a casual vacancy was declared and Ansi Baumanis was offered the role moved by Treasurer Seconded by GC Director. Carried.
<b>6.</b>		<b>Confirmation of the Minutes of Meeting held on 11<sup>th</sup> October 2021.</b> Moved by AC Director and Seconded by Sports Development Director that the Minutes be adopted and approved. Carried.
<b>7.</b>	<b>7.1</b>	<b>Business Arising</b> <b>ISS Adelaide – Sept 22</b> ISS Meeting Friday 19 <sup>th</sup> November at Glenunga CC <ul style="list-style-type: none"> <li>• Eileen Ferguson is the Chairperson</li> <li>• Pat Semmens, Secretary</li> <li>• Peter Martyniuk, Carolyn Cooper, Joan Glastonbury and Ansi Baumanis on committee</li> <li>• Still waiting response from North Adelaide CC</li> <li>• Eileen notifying Paul Ensor that South Terrace will be required</li> <li>• ACA to be approached about reimbursement of expenses - payment for the use of Club lawns has not changed for approx. 10 years</li> <li>• Eileen Tournament Manager with Peter as her assistant</li> <li>• Discussion re state of equipment, functions, handicapping and referees</li> <li>• Next ISS meeting 7<sup>th</sup> Feb</li> </ul>
	<b>7.2</b>	<b>Policy Documents.</b> Risk Policy prepared by Treasurer. Definition of Program consequence categories to be changed to ensure more severe consequences only

		apply to critical program priorities. Moved by Sports Development Director, seconded by GC Director, to adopt the risk register subject to further review of the risk register and mitigations and controls. Carried.
	<b>7.3</b>	<b>Grant Programme to Clubs.</b> Treasurer and Administrative Officer declared a conflict of interest regarding Woodville, Treasurer did not vote. Applications for the SACA \$250 grant received from Woodville, Murray Bridge, Crystal Brook and Mount Gambier. Moved by President seconded by AC Director Board that these clubs receive the grants. Carried.
	<b>7.4</b>	<b>State Uniform and Logo.</b> Logos were sent out to State Teams. Mixed feedback was received, and a decision was made to keep the current logo. Agreement to change track suit top to multi coloured design with piping shrike logo. Design of playing tops still being discussed.
	<b>7.5</b>	<b>Presentation Day.</b> To be held at North Adelaide, numbers have been requested. North Adelaide to set room up, prepare bbq and PA system.
<b>8.</b>		<b>AC Director Report</b> was tabled and discussed. Moved that the report be accepted by GC Director seconded by Sports Development Director. Carried.
<b>9.</b>		<b>GC Director Report</b> was tabled and discussed. It was further agreed to purchase three mallet racks for Hutt Rd, at a cost of \$60.  The AC Director did not support that the State Handicapper could override the Club handicapper. GC Director will take the issue back to the Committee. A list of qualified GC Coaches will be sent to the ACA. Moved that the report be accepted by the Treasurer and seconded by the Sports Development Officer. Carried.
<b>10.</b>		<b>Treasurer Report</b> was tabled and discussed. Moved that the report be accepted by the President seconded by AC Director. Carried. The Board considered the rules regarding Country Casual Membership and confirmed that this category of membership applies only to players that have not previously been registered with an affiliated croquet club.
<b>11.</b>		<b>General Business</b>
	<b>11.1</b>	Hutt Rd Maintenance, general health and safety and security Treasurer requested that an update regarding maintenance be provided to each Board meeting, and that known issues be rectified as soon as possible.
	<b>11.2</b>	Child safe environment policy: Treasurer and Administrative Officer will work together to develop a policy.
	<b>11.3</b>	Hutt Rd, Events – Agreed previous payment to volunteers from clubs to assist at events was insufficient. In future, a staff component to be charged at a market rate and paid to the Club supporting the event.
	<b>11.4</b>	Hot weather policy – work in progress with Treasurer
	<b>11.5</b>	New Croquet SA Website: AC Director gave demonstration to the Board highlighting changes and seeking feedback on the new website.

	<p><b>11.6</b></p> <p><b>11.7</b></p> <p><b>11.8</b></p>	<p>Strategic Plan – It was agreed that in early 2022 a Forum will be held to address a Strategic Plan.</p> <p>Board Calendar – Treasurer to create a draft. Future meetings will occur on the first Thursday of the month starting 3<sup>rd</sup> February 2022 4.30pm.</p> <p>Position Descriptions – Sports Development Director offered to work on a position description.</p>
		<p><b>Any other Business</b></p> <p>AC Director requested a skip be ordered to clean up and remove excess and old equipment from the shed. This was approved.</p> <p>GC Director asked about a Covid Policy. President had confirmed with the Admin Officer at ACA that Croquet was not viewed as a high risk sport and double vaccination is not mandatory. Each state should follow their Health Department Guidelines.</p> <p>The President noted that the recommendation of the Selection Committee to approve the AC State Team had been deferred pending further information being provided. An out of session approval will be sought from the Board once this information has been received.</p>
		<p><b>MEETING CLOSED AT 7:30 pm</b></p>

# SOUTH AUSTRALIAN CROQUET ASSOCIATION INCORPORATED



## BOARD MEETING

### FOR DISCUSSION

#### Treasurer's Report

<b>Author(s):</b>	Geoff Crook
<b>Date Paper Written / Last Updated:</b>	20 November 2021
<b>Date of Meeting:</b>	22 November 2021

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**Recommendation(s):**  
That the Board discuss and provide direction regarding the Partnerships Program Grant

**Purpose:**  
To provide the Treasurer's report to the Board

**Background:**  
This is a standing agenda item.

**Discussion:**

**1. Grant opportunity 1**

The SARC Activity - Inclusive Communities Grant has been submitted, with two clubs, Murray Bridge and Woodville, offering to host sessions.

Thanks to those two clubs for offering to be involved.

## 2. Grant opportunity 2

The grant we currently receive from Office of Recreation, Sport and Racing (\$35,000 plus GST) is due for renewal. The current grant program has been replaced by the "Partnerships Program".

Registrations of interest are required to be submitted by 22 December 2021.

I'm seeking your assistance to complete the registration of interest form as I have no idea what we put down last time, and we have been unable to find any relevant records on the system.

I note some applicants have put in 2 projects, and we should consider putting in a separate registration of interest for some marketing funds.

## 3. Accounts to 31 October 2021

### Profit and Loss

The Profit and Loss statement against budget is provided for the 4 months ended 31 October 2021.

A summary of variances is provided in the table below:

	YTD variances		
	Timing	Permanent	Total
<b>Budgeted (Surplus) for year</b>		<b>(\$6,766.84)</b>	
Member income - Metro	(\$5,652.39)	(\$60.00)	(\$5,712.39)
Member income - Country	\$13,538.92	\$180.00	\$13,718.92
Hutt Rd income - AC	\$2,491.66	(\$92.54)	\$2,399.12
Hutt Rd income - GC	\$426.46	(\$1,230.55)	(\$804.09)
Hutt Rd income - Other	(\$921.74)	\$490.78	(\$430.96)
Grant Income	-	-	-
Hutt Rd costs - Lawn and maintenance	(\$3,601.57)	\$2,359.29	(\$1,242.28)
Hutt Rd costs - Rent and Utilities	(\$338.51)	\$1,482.08	\$1,143.57
Hutt Rd costs - Events	(\$3,152.85)	\$640.32	(\$2,512.53)
Hutt Rd costs - Equipment	(\$1,346.00)	-	(\$1,346.00)
Registration/Affiliation	(\$328.64)	-	(\$328.64)
Governance costs - Administration	(\$1,811.09)	\$1,669.83	(\$141.26)
Governance costs - Advice and Insurance	(\$3,600.00)	(\$10.00)	(\$3,610.00)
Insurance costs	-	-	-
Player development costs	(\$1,600.00)	(\$108.07)	(\$1,708.07)
Volunteer support costs	(\$4,935.00)	(\$480.36)	(\$5,415.36)
Elite pathway costs	(\$1,054.55)	\$237.77	(\$816.78)
Sport Development costs	-	-	-
<b>Total variances</b>	<b>(\$11,885.30)</b>	<b>\$5,078.55</b>	<b>(\$6,806.75)</b>
<b>Forecast (Surplus) for year</b>		<b>(\$1,688.29)</b>	

Variances are categorized as timing or permanent. Timing variances relate to items in the P&L that are expected in the budget but at a different time. For example some registration fees were invoiced in September whereas the budget wholly expects

these in October, and so these variances have no impact on the expected year end result.

Permanent differences are items in the P&L that are different to the budget.

For example, where more entries to a tournament are received than budgeted, these will increase the forecast year end surplus.

There is an element of judgement in categorizing variances, particularly with event income, and so these may be recategorized as more information becomes available. In addition, some of the current timing differences may convert to permanent differences.

### **Balance Sheet**

The Balance sheet as at 31 October 2021 is attached.

Trade debtors are high this month as a number of clubs were invoiced for registration fees towards the end of October.

Accruals relate to October lawn care and licence / insurance costs from Adelaide City Council.

### **Forecast**

The budget graphs have been attached, together with the equivalent year end forecast graphs, based on the impact of the permanent variances identified above.

The reduction in surplus of \$5k is largely attributable to the legacy wages charge (\$2.4k), additional licence / insurance costs from Adelaide City Council (\$1k) and unbudgeted general maintenance of \$1.4k.

**Profit & Loss [Budget Analysis]**

July 2021 To October 2021

ABN: 62 267 815 857

Email: finance@sacroquet.com.au

	Selected Period	Budgeted	\$ Difference	% Difference
<b>Income</b>				
Pennant and Tournament Income				
AC Pennant and Tournament Income				
AC Weekend Pennants Lawn Fee Income	\$1,374.57	\$2,160.00	-\$785.43	(36.4)%
AC Other Pennants Reg Fee Income	\$0.00	\$962.24	-\$962.24	(100.0)%
AC Tournaments Reg Fee Income	\$2,172.51	\$2,823.96	-\$651.45	(23.1)%
<b>Total AC Pennant and Tournament Income</b>	<b>\$3,547.08</b>	<b>\$5,946.20</b>	<b>-\$2,399.12</b>	<b>(40.3)%</b>
GC Pennants and Tournament Income				
GC Weekend Pennants Lawn Fee Income	\$2,749.09	\$2,989.09	-\$240.00	(8.0)%
GC Other Pennants Reg Fee Income	\$1,222.03	\$1,165.91	\$56.12	4.8%
GC Other Pennants Reg Adm Fee Income	-\$20.00	\$0.00	-\$20.00	NA
GC Other Pennants Lawn Fee Income	\$2,705.47	\$1,832.73	\$872.74	47.6%
GC Tournaments Reg Fee Income	\$2,459.15	\$2,340.56	\$118.59	5.1%
GC Tournaments Reg Adm Fee Income	\$16.64	\$0.00	\$16.64	NA
GC Fluerieu Pennants Reg Fee Income	\$0.00	\$81.82	-\$81.82	(100.0)%
<b>Total GC Pennants and Tournament Income</b>	<b>\$9,132.38</b>	<b>\$8,410.11</b>	<b>\$722.27</b>	<b>8.6%</b>
<b>Total Pennant and Tournament Income</b>	<b>\$12,679.46</b>	<b>\$14,356.31</b>	<b>-\$1,676.85</b>	<b>(11.7)%</b>
Club Affiliation, Player Registration & Insurance				
Affiliation Income				
Affiliation Fees City Income	\$840.00	\$780.00	\$60.00	7.7%
Affiliation fees Country Income	\$1,020.00	\$1,200.00	-\$180.00	(15.0)%
<b>Total Affiliation Income</b>	<b>\$1,860.00</b>	<b>\$1,980.00</b>	<b>-\$120.00</b>	<b>(6.1)%</b>
Player Registration Income				
Player Registration Fees City Income	\$41,975.24	\$61,586.73	-\$19,611.49	(31.8)%
Player Registration Fees Country Income	\$8,844.08	\$22,383.00	-\$13,538.92	(60.5)%
<b>Total Player Registration Income</b>	<b>\$50,819.32</b>	<b>\$83,969.73</b>	<b>-\$33,150.41</b>	<b>(39.5)%</b>
Club Public Liability Insurance income				
Club P/L Insurance Income	\$3,926.15	\$3,927.27	-\$1.12	0.0%
ACA Registration fees	\$25,265.00	\$0.00	\$25,265.00	NA
<b>Total Club Public Liability Insurance income</b>	<b>\$29,191.15</b>	<b>\$3,927.27</b>	<b>\$25,263.88</b>	<b>643.3%</b>
<b>Total Club Affiliation, Player Registration &amp; Insurance</b>	<b>\$81,870.47</b>	<b>\$89,877.00</b>	<b>-\$8,006.53</b>	<b>(8.9)%</b>
Equipment, Refereeing and Coaching Income				
AC Coaching Sales Income				
AC Coaching Books Sales Income	\$18.18	\$0.00	\$18.18	NA
<b>Total AC Coaching Sales Income</b>	<b>\$18.18</b>	<b>\$0.00</b>	<b>\$18.18</b>	<b>NA</b>
AC Refereeing Sales Income				
AC Refereeing Books Sales Income	\$30.00	\$0.00	\$30.00	NA
<b>Total AC Refereeing Sales Income</b>	<b>\$30.00</b>	<b>\$0.00</b>	<b>\$30.00</b>	<b>NA</b>
GC Coaching Sales Income				
GC Coaching Books Sales Income	\$36.36	\$0.00	\$36.36	NA
<b>Total GC Coaching Sales Income</b>	<b>\$36.36</b>	<b>\$0.00</b>	<b>\$36.36</b>	<b>NA</b>
GC Refereeing Sales Income				
GC Refereeing Books Sales Income	\$22.73	\$0.00	\$22.73	NA
<b>Total GC Refereeing Sales Income</b>	<b>\$22.73</b>	<b>\$0.00</b>	<b>\$22.73</b>	<b>NA</b>
GB Coaching Sales Income				
GB Coaching Books Sales Income	\$18.18	\$0.00	\$18.18	NA
<b>Total GB Coaching Sales Income</b>	<b>\$18.18</b>	<b>\$0.00</b>	<b>\$18.18</b>	<b>NA</b>
<b>Total Equipment, Refereeing and Coaching Income</b>	<b>\$125.45</b>	<b>\$0.00</b>	<b>\$125.45</b>	<b>NA</b>
CSA Activities				

**Profit & Loss [Budget Analysis]**

July 2021 To October 2021

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	Selected Period	Budgeted	\$ Difference	% Difference
Club House & Lawn Hire Income				
Room Hire Income	\$136.36	\$0.00	\$136.36	NA
Total Club House & Lawn Hire Income	\$136.36	\$0.00	\$136.36	NA
Bar, Food and Drink Income				
Bar Sales Income	\$256.82	\$160.00	\$96.82	60.5%
Food & Drink Sales Income	\$161.13	\$120.00	\$41.13	34.3%
Total Bar, Food and Drink Income	\$417.95	\$280.00	\$137.95	49.3%
Total CSA Activities	\$554.31	\$280.00	\$274.31	98.0%
Grants, Sponsorship & Fundraising Income				
Grants Income				
Sport and Recreation Sustainability Program	\$35,000.00	\$35,000.00	\$0.00	0.0%
Total Grants Income	\$35,000.00	\$35,000.00	\$0.00	0.0%
Total Grants, Sponsorship & Fundraising Income	\$35,000.00	\$35,000.00	\$0.00	0.0%
<b>Total Income</b>	<b>\$130,229.69</b>	<b>\$139,513.31</b>	<b>-\$9,283.62</b>	<b>(6.7)%</b>
Cost Of Sales				
Pennant and Tournament COS				
AC Pennant and Tournament COS				
AC Tournaments Trophies COS	\$458.18	\$0.00	\$458.18	NA
Total AC Pennant and Tournament COS	\$458.18	\$0.00	\$458.18	NA
GC Pennant and Tournament COS				
GC Other Pennants Other Costs COS	\$81.35	\$0.00	\$81.35	NA
GC Tournaments Trophies COS	\$392.73	\$0.00	\$392.73	NA
GC Tournaments Other Costs COS	\$224.97	\$150.00	\$74.97	50.0%
GC Fluerieu Pennants Other Costs COS	\$0.00	\$40.00	-\$40.00	(100.0)%
Total GC Pennant and Tournament COS	\$699.05	\$190.00	\$509.05	267.9%
Total Pennant and Tournament COS	\$1,157.23	\$190.00	\$967.23	509.1%
Club Affiliation, Player Registration & Insurance				
Affiliation COS				
Sports SA Membership & Affiliation Fee	\$0.00	\$320.00	-\$320.00	(100.0)%
Volunteering SA & NT	\$86.36	\$95.00	-\$8.64	(9.1)%
Total Affiliation COS	\$86.36	\$415.00	-\$328.64	(79.2)%
Player Registration COS				
Player Registration Cards COS	\$248.91	\$500.00	-\$251.09	(50.2)%
Total Player Registration COS	\$248.91	\$500.00	-\$251.09	(50.2)%
Total Club Affiliation, Player Registration & Insurance	\$335.27	\$915.00	-\$579.73	(63.4)%
Equipment Refereeing & Coaching COS				
AC Coaching Cost of Sales				
AC Coaching Travel COS	\$0.00	\$180.00	-\$180.00	(100.0)%
AC Coaching Accommodation COS	\$0.00	\$400.00	-\$400.00	(100.0)%
AC Coaching Books COS	\$0.00	\$400.00	-\$400.00	(100.0)%
AC Coaching Stationary & Printing COS	\$0.00	\$20.00	-\$20.00	(100.0)%
Total AC Coaching Cost of Sales	\$0.00	\$1,000.00	-\$1,000.00	(100.0)%
AC Refereeing Cost of Sales				
AC Refereeing Books COS	-\$524.00	\$0.00	-\$524.00	NA
AC Refereeing Stationary & Printing COS	\$68.64	\$0.00	\$68.64	NA
Total AC Refereeing Cost of Sales	-\$455.36	\$0.00	-\$455.36	NA
GC Coaching Cost of Sales				
GC Coaching Travel COS	\$0.00	\$180.00	-\$180.00	(100.0)%
GC Coaching Accommodation COS	\$0.00	\$400.00	-\$400.00	(100.0)%



**Profit & Loss [Budget Analysis]**

July 2021 To October 2021

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	Selected Period	Budgeted	\$ Difference	% Difference
GC Coaching Stationary & Printing COS	\$0.00	\$20.00	-\$20.00	(100.0)%
Total GC Coaching Cost of Sales	\$0.00	\$600.00	-\$600.00	(100.0)%
GC Refereeing Cost of Sales				
GC Refereeing Travel COS	\$0.00	\$360.00	-\$360.00	(100.0)%
GC Refereeing Accommodation COS	\$0.00	\$600.00	-\$600.00	(100.0)%
Total GC Refereeing Cost of Sales	\$0.00	\$960.00	-\$960.00	(100.0)%
GB Coaching Cost of Sales				
GB Coaching Books COS	-\$1.82	\$0.00	-\$1.82	NA
Total GB Coaching Cost of Sales	-\$1.82	\$0.00	-\$1.82	NA
Equipment Purchases COS				
Court Equipment Purchases	\$859.75	\$500.00	\$359.75	72.0%
Playing Equipment Purchases	\$0.00	\$3,500.00	-\$3,500.00	(100.0)%
Total Equipment Purchases COS	\$859.75	\$4,000.00	-\$3,140.25	(78.5)%
Total Equipment Refereeing & Coaching COS	\$402.57	\$6,560.00	-\$6,157.43	(93.9)%
CSA Activities COS				
Bar Expenses COS				
Bar Purchases COS	\$42.69	\$100.00	-\$57.31	(57.3)%
Bar Equipment COS	\$0.00	\$100.00	-\$100.00	(100.0)%
Total Bar Expenses COS	\$42.69	\$200.00	-\$157.31	(78.7)%
Food and Drink Expenses COS				
Food and Drink Purchases COS	\$176.76	\$80.00	\$96.76	121.0%
Total Food and Drink Expenses COS	\$176.76	\$80.00	\$96.76	121.0%
Total CSA Activities COS	\$219.45	\$280.00	-\$60.55	(21.6)%
State Team COS				
State Team GC				
State Team GC Uniforms	\$272.73	\$240.00	\$32.73	13.6%
State Team GC Coaching COS	\$45.45	\$800.00	-\$754.55	(94.3)%
State Team GC Other COS	\$205.04	\$0.00	\$205.04	NA
State Team GC Gold Medal COS	\$0.00	\$300.00	-\$300.00	(100.0)%
Total State Team GC	\$523.22	\$1,340.00	-\$816.78	(61.0)%
Total State Team COS	\$523.22	\$1,340.00	-\$816.78	(61.0)%
Sports Development COS				
Sports Development Volunteer Support COS				
S/D Volunteer Support General COS	\$0.00	\$500.00	-\$500.00	(100.0)%
Volunteer Training	\$0.00	\$500.00	-\$500.00	(100.0)%
Volunteer Gifts COS	\$0.00	\$500.00	-\$500.00	(100.0)%
Volunteer Functions	\$0.00	\$500.00	-\$500.00	(100.0)%
Volunteer Honoraria COS	\$1,000.00	\$3,000.00	-\$2,000.00	(66.7)%
Total Sports Development Volunteer Support COS	\$1,000.00	\$5,000.00	-\$4,000.00	(80.0)%
Total Sports Development COS	\$1,000.00	\$5,000.00	-\$4,000.00	(80.0)%
Lawn and Surrounds COS				
Lawn Care Contract COS	\$7,876.36	\$7,876.40	-\$0.04	0.0%
Lawn Care Non Contract COS	\$715.00	\$800.00	-\$85.00	(10.6)%
Lawn Marking Commodities	\$0.00	\$200.00	-\$200.00	(100.0)%
Lawn Surrounds and Hedge Care	\$1,940.29	\$1,600.00	\$340.29	21.3%
Lawn Water COS	\$473.00	\$101.53	\$371.47	365.9%
Lawn Licence COS	\$0.00	\$1,000.00	-\$1,000.00	(100.0)%
Lawn Lease COS	\$0.00	\$1,700.00	-\$1,700.00	(100.0)%
Lawn Equipment Shed Lease Fee COS	\$0.00	\$400.00	-\$400.00	(100.0)%

**Profit & Loss [Budget Analysis]**

July 2021 To October 2021

ABN: 62 267 815 857

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	Selected Period	Budgeted	\$ Difference	% Difference
Total Lawn and Surrounds COS	\$11,004.65	\$13,677.93	-\$2,673.28	(19.5)%
Misc COS				
Freight In	\$19.20	\$0.00	\$19.20	NA
Total Misc COS	\$19.20	\$0.00	\$19.20	NA
<b>Total Cost Of Sales</b>	<b>\$14,661.59</b>	<b>\$27,962.93</b>	<b>-\$13,301.34</b>	<b>(47.6)%</b>
<b>Gross Profit</b>	<b>\$115,568.10</b>	<b>\$111,550.38</b>	<b>\$4,017.72</b>	<b>3.6%</b>
<b>Expenses</b>				
Accounting				
MYOB Fees	\$442.90	\$546.80	-\$103.90	(19.0)%
Auditing Costs	\$270.00	\$500.00	-\$230.00	(46.0)%
Total Accounting	\$712.90	\$1,046.80	-\$333.90	(31.9)%
Club House Expenses				
Cleaning Expenses	\$1,250.91	\$1,386.68	-\$135.77	(9.8)%
Electricity Expenses	\$775.32	\$800.00	-\$24.68	(3.1)%
Club House Water Expenses	\$551.90	\$960.00	-\$408.10	(42.5)%
Lease Expenses	\$3,436.87	\$2,360.00	\$1,076.87	45.6%
Kitchen & Other Consumables	\$72.39	\$351.35	-\$278.96	(79.4)%
Office Equipment	\$51.27	\$800.00	-\$748.73	(93.6)%
Stationery	\$119.75	\$200.00	-\$80.25	(40.1)%
Printing	\$20.00	\$200.00	-\$180.00	(90.0)%
Postage	\$102.17	\$0.00	\$102.17	NA
Clubhouse Furniture & Fittings	\$0.00	\$500.00	-\$500.00	(100.0)%
Sundry Office Expenses	\$0.00	\$80.00	-\$80.00	(100.0)%
Security				
Security Keys	\$82.73	\$100.00	-\$17.27	(17.3)%
Total Security	\$82.73	\$100.00	-\$17.27	(17.3)%
Total Club House Expenses	\$6,463.31	\$7,738.03	-\$1,274.72	(16.5)%
Communications & IT				
Internet and Phone	-\$2.38	\$750.00	-\$752.38	(100.3)%
Website				
Web Site Annual Fees	\$358.38	\$0.00	\$358.38	NA
Website Development	\$0.00	\$300.00	-\$300.00	(100.0)%
Computer Expenses				
Computer Equipment	\$0.00	\$400.00	-\$400.00	(100.0)%
Total Computer Expenses	\$0.00	\$400.00	-\$400.00	(100.0)%
Total Communications & IT	\$356.00	\$1,450.00	-\$1,094.00	(75.4)%
General Repairs & Maintenance	\$1,431.00	\$0.00	\$1,431.00	NA
Payroll Expenses				
Wages & Salaries Expenses	\$3,267.49	\$1,906.08	\$1,361.41	71.4%
Return to Work Premiums	\$204.80	\$41.27	\$163.53	396.2%
Staff Training Expenses	\$90.01	\$0.00	\$90.01	NA
Other Payroll Expenses	\$80.86	\$0.00	\$80.86	NA
Total Payroll Expenses	\$3,643.16	\$1,947.35	\$1,695.81	87.1%
Board & Governance Expenses				
Board Training				
Board Governance Training	\$0.00	\$3,600.00	-\$3,600.00	(100.0)%
Total Board Training	\$0.00	\$3,600.00	-\$3,600.00	(100.0)%
Governance Document Review				
Constitution Review	\$3,800.00	\$3,810.00	-\$10.00	(0.3)%

**Profit & Loss [Budget Analysis]**

July 2021 To October 2021

ABN: 62 267 815 857

Email: finance@sacroquet.com.au

	Selected Period	Budgeted	\$ Difference	% Difference
Total Governance Document Review	\$3,800.00	\$3,810.00	-\$10.00	(0.3)%
Total Board & Governance Expenses	\$3,800.00	\$7,410.00	-\$3,610.00	(48.7)%
Insurance Expenses				
Hutt Rd Insurance	\$635.25	\$0.00	\$635.25	NA
Total Insurance Expenses	\$635.25	\$0.00	\$635.25	NA
Total Expenses	\$17,041.62	\$19,592.18	-\$2,550.56	(13.0)%
Operating Profit	\$98,526.48	\$91,958.20	\$6,568.28	7.1%
Other Income				
Interest Income				
BSA Accounts Interest				
Bank Interest BSA Trading A/C	\$1.32	\$0.00	\$1.32	NA
Bank Interest BSA Savings A/c	\$1.30	\$0.00	\$1.30	NA
Term Deposit Interest	\$240.00	\$0.00	\$240.00	NA
Total BSA Accounts Interest	\$242.62	\$0.00	\$242.62	NA
PCCU Accounts Interest				
Bank Interest PCCU Online A/C	\$2.91	\$0.00	\$2.91	NA
Bank Interest PCCU Business A/C	\$1.93	\$0.00	\$1.93	NA
Total PCCU Accounts Interest	\$4.84	\$0.00	\$4.84	NA
Total Interest Income	\$247.46	\$0.00	\$247.46	NA
Other Income	\$0.10	\$0.00	\$0.10	NA
Mallet sales commission	-\$9.09	\$0.00	-\$9.09	NA
Total Other Income	\$238.47	\$0.00	\$238.47	NA
Total Other Expenses	\$0.00	\$0.00	\$0.00	NA
Net Profit/(Loss)	\$98,764.95	\$91,958.20	\$6,806.75	7.4%

**Balance Sheet**

As of October 2021

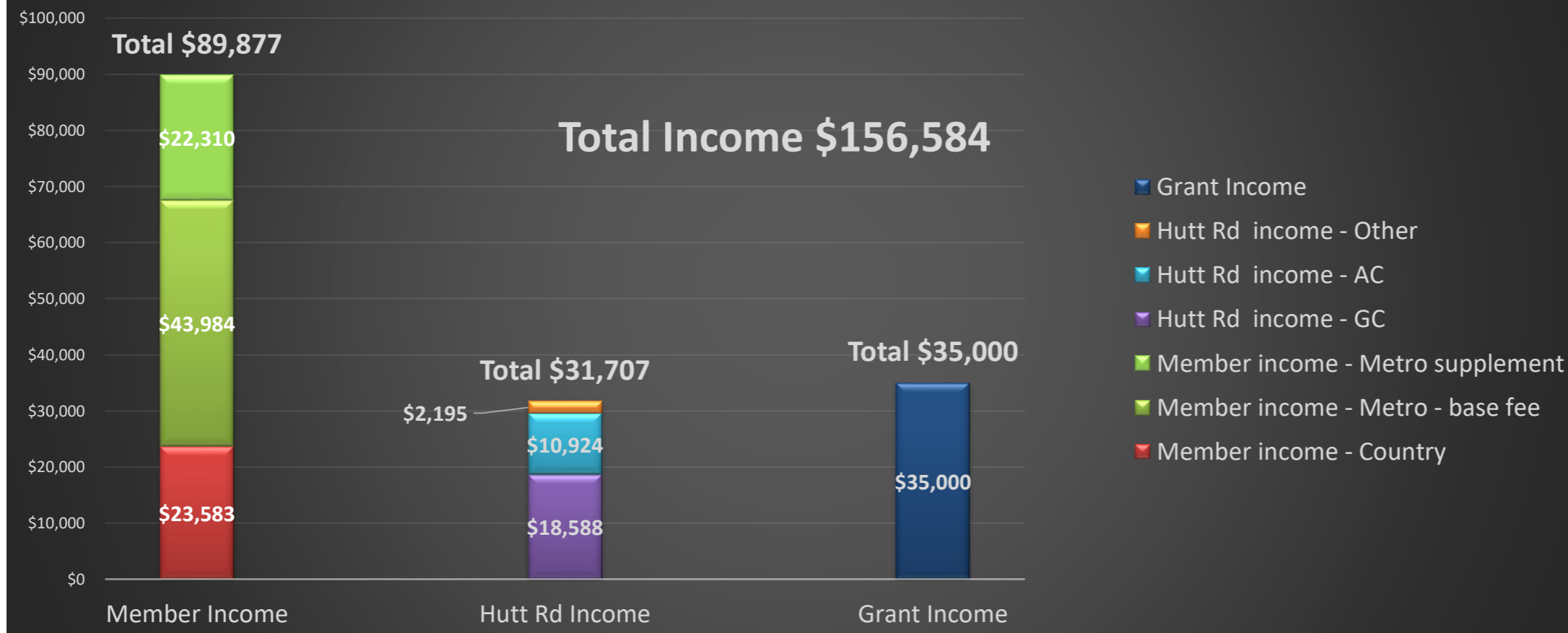
ABN: 62 267 815 857

Email: finance@sacroquet.com.au

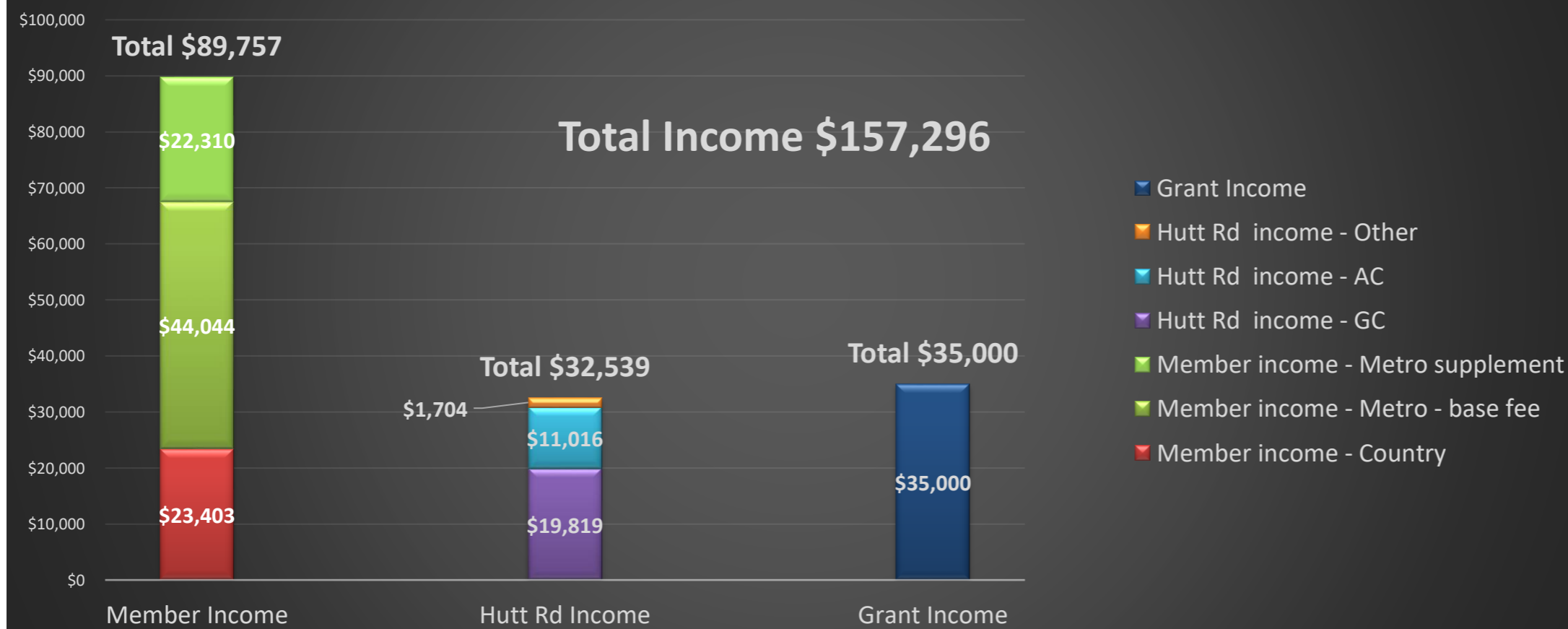
<b>Assets</b>		
Current Assets		
Bank Accounts		
BSA Trading Account	\$71,747.84	
BSA Savings Account	\$78,120.79	
BSA Term Deposit Lawns	\$40,000.00	
PCCU Business On line Account	\$11,507.34	
PCCU Business Access Account	\$680.25	
Petty Cash/Cash On Hand	\$342.45	
<b>Total Bank Accounts</b>		<b>\$202,398.67</b>
Clearing Accounts		
Undeposited Funds Account	\$4,265.00	
<b>Total Clearing Accounts</b>		<b>\$4,265.00</b>
Other Current Assets		
Trade Debtors	\$31,283.00	
Inventory	\$707.64	
<b>Total Other Current Assets</b>		<b>\$31,990.64</b>
<b>Total Current Assets</b>		<b>\$238,654.31</b>
<b>Total Assets</b>		<b>\$238,654.31</b>
<b>Liabilities</b>		
Current Liabilities		
GST Liabilities		
GST Collected	\$5,670.36	
GST Paid	-\$698.72	
<b>Total GST Liabilities</b>		<b>\$4,971.64</b>
Payroll Liabilities		
PAYG Withholding Payable	\$18.00	
Other Payroll Liabilities	\$80.86	
<b>Total Payroll Liabilities</b>		<b>\$98.86</b>
Other Current Liabilities		
Trade Creditors	\$2,013.18	
Accruals	\$6,255.76	
GC State Team Funds	\$5,200.00	
<b>Total Other Current Liabilities</b>		<b>\$13,468.94</b>
<b>Total Current Liabilities</b>		<b>\$18,539.44</b>
<b>Total Liabilities</b>		<b>\$18,539.44</b>
<b>Net Assets</b>		<b>\$220,114.87</b>
Equity		
Retained Earnings		\$121,349.92
Current Year Surplus/Deficit		\$98,764.95
<b>Total Equity</b>		<b>\$220,114.87</b>

This report includes Year-End Adjustments.

## Croquet SA Budget Income By Source 21/22



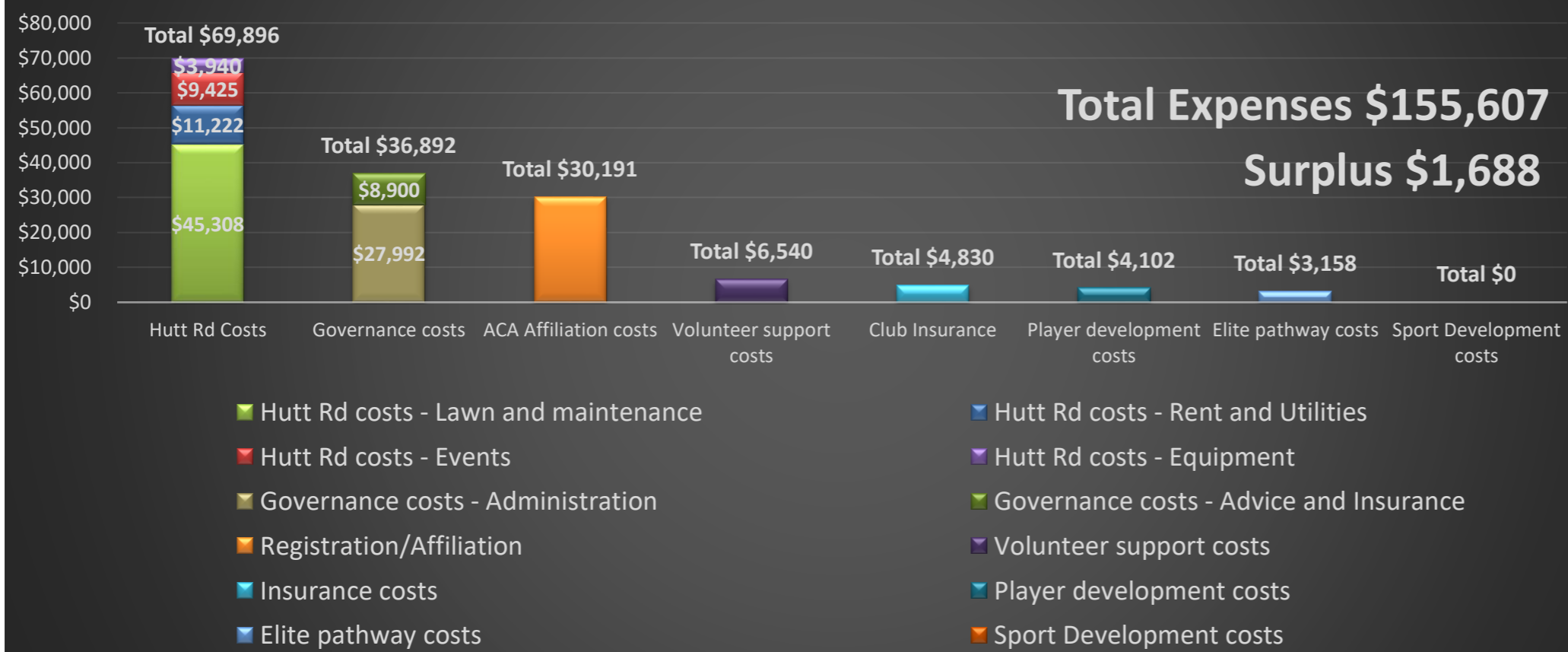
## Croquet SA Forecast Income By Source 21/22



## Croquet SA Budget Expenditure By Source 21/22



## Croquet SA Forecast Expenditure By Source 21/22



## **Croquet SA Board Meeting – November 22 2021**

### **AC Director Report**

#### **Events**

A new event, Alternate Stroke Handicap Doubles, was played on the 2<sup>nd</sup> to 4<sup>th</sup> of November. This event attracted 8 pairs, mostly a low handicap player paired with a higher handicap player. The primary object of the event was to give higher handicapped players an opportunity to play with a more experienced player and gain some knowledge and confidence in playing at a higher than usual level of play. It was generally agreed that this was achieved.

Medals and pennants have been ordered and picked up for presentation day with just a few results waiting for completion.

#### **Selection**

A State Squad training day was held at Kadina CC on Sunday October 31<sup>st</sup>. Training was conducted by Simon Hockey and consisted mainly of doubles exercises with the stronger partner setting up the play to assist the other partner to progress in the game.

The ACA Bronze Medal event was held over the weekend of November 6-7 and won by Dwayne McCormick with 4 triple peels and a sextuple peel. Runner-up was Murray Baum.

#### **Coaching**

A coaching and coach training day was held at Kadina CC on Saturday October 30<sup>th</sup> for both AC and GC. The AC component was conducted by Murray Baum and Eileen Ferguson. The day was very well attended with over 40 players attending. Thanks to Kadina CC for hosting this event and also the State Squad training day. We were made very welcome.

Roger Buddle

AC Director, Croquet SA

## GOLF CROQUET REPORT TO BOARD NOVEMBER 2021

- ISS Committee will meet Friday 19<sup>th</sup> November. Eileen Ferguson has very kindly offered to chair this committee.
- Still waiting for a quote for scoring boards to be used for ISS and future Hutt Road events
- Medals and pennants for Presentation Day have been organised by Karen Magee.
- Virginia Arney to be awarded legend Status on Presentation Day. Certificate and Medal being arranged.
- Coaching co-ordinator Barry Haydon was developed a tactics session that could be added to the coaching session.
- The GC Committee would like a description of the role of the Sports development Officer position.
- It was noted that AC in SA has Special Medals and it was recommended that GC do the same. There was considerable discussion on this and it was decided that a sub-committee chaired by Joan Glastonbury would be formed in the new year to further this concept.
- Discussion took place re changing of handicaps by club handicappers. It was confirmed that this can be done at club level but the State GC Handicapper can overrule this.
- Further discussion on players having handicaps of 18 and 20. It was noted that in NZ, 14 and 16 handicaps do not lose index points. Jim Grimrod drafted a proposal whereby the highest handicap be 16. These players would not lose index points. The proposal was forwarded to ACA for approval. The response was that this was reasonable and well thought out. It will be adopted for 2022.
- 9 men and 9 women were invited to join the State Squad and all accepted. Names were circulated on Google Groups on 3 November
- Kate Logan and Karen Magee have formed a support group of women who missed squad selection but may add to this squad in future years given some coaching and encouragement. This is an invitation only group and had its first session on the 14<sup>th</sup> November.